Visitor Policy

Parent participations supports student success. We encourage and welcome adults to volunteer in classrooms and to participate in student learning. Below are guidelines for classroom visits during the school day:

- Parents/Guardians or Visitors MUST report to the Main Office to sign in and receive a visitor’s Pass. Office staff will ask for photo ID and alert the teacher to your arrival.
- Visitor Passes will indicate the location you are visiting within the school. If you are going to multiple locations, you must inform the office staff, i.e. Nurse’s office and classroom.
- Parent must sign out in the Main Office when leaving the building. 
- Classroom visits are encouraged. Please contact your child’s teacher to make an appointment prior to visiting. 
- Please limit the number of guests on your visit to two adults.
- In order to limit distractions to instruction, small children should not accompany parents on classroom visits.
- During your visit, the classroom teacher must continue to deliver instruction. If you need to conference with your child’s teacher, please contact the teacher by phone or email to schedule a conference outside of the instructional day.
- Classroom visits will be limited to 30 minutes
- Former students cannot visit during the school day. Former students need to visit after school has been dismissed.

Please do not hesitate to ask any questions.
Thank you

Dare to DREAM whether big or small, BELIEVE in yourself and you will ACHIEVE all.