

Padilla SBPT Meeting Wise Agenda Template

<p>Meeting Agenda Date: Start Time: 2:50 pm End Time: 3:50 pm Location: Padilla Library</p>	<p>Norms:</p> <ol style="list-style-type: none"> 1. Take an inquiry stance 2. Assume positive intentions 3. Ground statements in evidence 4. Stick to protocol and ensure all voices are heard 5. Be here now 6. Start and end on time
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<p>TeamsLink: February Meeting ID: Passcode:</p>	<p>Attendees: Donna Groff, Erin Obi, Adam Rodger, Vanessa Crans, Marta Vargas Perez, Sam Andler, Katrina Reed-Mullen, Kirstin Pryor, Kate Sullivan, Penni Goff,</p> <p>Parent(s): Student(s): Guests: Mary Gray</p>
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Celebrations: Introductions- Donna’s daughter got a new job, some of the seniors passed their Regents exam, Graduation 2.12.25
 Prom is booked-Robach center

- To prepare for this meeting, please:**
- Read this agenda prior to meeting
 - Submit agenda items by the Friday before the scheduled meeting

Schedule:

Time:	Minutes:	Activity:
		<p>SBPT Structure</p> <ul style="list-style-type: none"> ● Padilla School SBPT Ground Rules 2024-2025
		<p>Professional Development Approvals:</p>
2:50-2:55	5 minutes	<p>Topic 1 : Parent Report</p> <ol style="list-style-type: none"> I. <u>PTO</u> <ul style="list-style-type: none"> ● Meetings were held on 12/18/24 & 1/15/25 ● Attendees discussed planning steps for Padres Comprometidos training series; Parent Engagement Capstone series with Urban League; upcoming community events

		<ul style="list-style-type: none"> ● Next Meeting: February 26th. On school webpage, social media accounts and Padilla calendar <p>II. <u>Holiday Food Pantry & Gifts</u></p> <ul style="list-style-type: none"> ● Food bags were picked up and distributed to families in need ● A total of 24 families were provided bags of food from a local church ● Deliveries took place between December 19th and 20th ● Pre-selected 9th grade students were provided gifts in collaboration with a community resource <p>III. <u>Bilingual Parent Council</u></p> <ul style="list-style-type: none"> ● Sponsored community event: Three Kings Educational Celebration ● Food and prizes ● Location: David Gantt, Rec Center, 700 North St ● Held from 5:00pm-7pm on January 8th <p>IV. <u>Parent Engagement Capstone Series</u></p> <ul style="list-style-type: none"> ● In collaboration with Urban League, OPE & My Brother's Keeper ● Topic: Strengthening the Black Family Unit ● 5 sessions, starting January 29th ● Location: Anderson Academy, School #16 <p>V. <u>Food Link Food Distributions at Jefferson Campus</u></p> <ul style="list-style-type: none"> ● March 31, 10am -2pm ● April 21, 10am – 2pm <p>VI. <u>Gear Toy Study at RIT</u></p> <ul style="list-style-type: none"> ● For parents and their children, aged 4 to 9, to study about children's engagement with gear assembly toys ● a \$25 gift card for participation ● contact RIT at playlab@rit.edu or nt1445@rit.edu <p>VII. <u>On A Roll, Parent/ Student Event</u></p> <ul style="list-style-type: none"> ○ Planning stages for February 27th event ○ 10am start time in auditorium ○ Spotlight honor roll and success story students ○ Flyer invites to be sent to families
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2:55-3:15	20 minutes	<p>Topic 2: Bell schedule (Is this schedule(s)) for this or next year?</p> <p>Look at for next year, move the lunches to 45 minutes and combine 11/12.</p> <ul style="list-style-type: none"> ● Is there any flexibility in the schedule for next year (homerooms)? <p>Rodger has seen it done differently over the years.</p> <p>Rodger is not opposed for first period home base.</p> <p>Make sure there is not any curriculum attached to the class. Can't be seen as a prep. Look at contractual language.</p> <p>Make Mock schedule for teachers and staff to review.</p> <p>Andler starting subcommittee- maybe survey?</p>
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- Allocates 50 minutes for 8th period to allow time for cell phone distribution
- Allocates 45 minutes each for 2nd-7th periods
- Meets the requirement for the number of instructional minutes per period
- Increases the time for lunch, which allows adequate time for students to transition to/from the cafeteria, to get their lunches, and to eat
- All periods start and end on a multiple of 5

12th Grade				11th Grade				10th Grade				9th Grade			
Period	From	To	Minutes	Period	From	To	Minutes	Period	From	To	Minutes	Period	From	To	Minutes
1	7:45	8:35	50	1	7:45	8:35	50	1	7:45	8:35	50	1	7:45	8:35	50
	8:35	8:40	5		8:35	8:40	5		8:35	8:40	5		8:35	8:40	5
2	8:40	9:25	45	2	8:40	9:25	45	2	8:40	9:25	45	2	8:40	9:25	45
	9:25	9:30	5		9:25	9:30	5		9:25	9:30	5		9:25	9:30	5
3L	9:30	10:15	45	3	9:30	10:15	45	3	9:30	10:15	45	3	9:30	10:15	45
	10:15	10:20	5		10:15	10:20	5		10:15	10:20	5		10:15	10:20	5
4	10:20	11:05	45	4L	10:20	11:05	45	4	10:20	11:05	45	4	10:20	11:05	45
	11:05	11:10	5		11:05	11:10	5		11:05	11:10	5		11:05	11:10	5
5	11:10	11:55	45	5	11:10	11:55	45	5L	11:10	11:55	45	5	11:10	11:55	45
	11:55	12:00	5		11:55	12:00	5		11:55	12:00	5		11:55	12:00	5
6	12:00	12:45	45	6	12:00	12:45	45	6	12:00	12:45	45	6L	12:00	12:45	45
	12:45	12:50	5		12:45	12:50	5		12:45	12:50	5		12:45	12:50	5
7	12:50	1:35	45	7	12:50	1:35	45	7	12:50	1:35	45	7	12:50	1:35	45
	1:35	1:40	5		1:35	1:40	5		1:35	1:40	5		1:35	1:40	5
8	1:40	2:30	50	8	1:40	2:30	50	8	1:40	2:30	50	8	1:40	2:30	50
		Total	405			Total	405			Total	405			Total	405

Or

- Allocates 50 minutes for all periods except for staggered lunches
- Defines the passing time to/from lunches and the actual 20-minute lunch period
- All periods start and end on a multiple of 5

Homeroom for next year

12th Grade				11th Grade				10th Grade				9th Grade			
Period	From	To	Min	Period	From	To	Min	Period	From	To	Min	Period	From	To	Min
1	7:45 AM	8:35 AM	50	1	7:45 AM	8:35 AM	50	1	7:45 AM	8:35 AM	50	1	7:45 AM	8:35 AM	50
	8:35 AM	8:40 AM	5		8:35 AM	8:40 AM	5		8:35 AM	8:40 AM	5		8:35 AM	8:40 AM	5
2	8:40 AM	9:30 AM	50	2	8:40 AM	9:30 AM	50	2	8:40 AM	9:30 AM	50	2	8:40 AM	9:30 AM	50
	9:30 AM	9:35 AM	5		9:30 AM	9:35 AM	5		9:30 AM	9:35 AM	5		9:30 AM	9:35 AM	5
3L	9:35 AM	9:55 AM	20	3	9:35 AM	10:25 AM	50	3	9:35 AM	10:25 AM	50	3	9:35 AM	10:25 AM	50
	9:55 AM	10:00 AM	5		10:25 AM	10:30 AM	5		10:25 AM	10:30 AM	5		10:25 AM	10:30 AM	5
4A	10:00 AM	10:50 AM	50	4L	10:30 AM	10:50 AM	20	4	10:30 AM	11:20 AM	50	4	10:30 AM	11:20 AM	50
	10:50 AM	10:55 AM	5		10:50 AM	10:55 AM	5		11:20 AM	11:25 AM	5		11:20 AM	11:25 AM	5
5	10:55 AM	11:45 AM	50	5	10:55 AM	11:45 AM	50	5L	11:25 AM	11:45 AM	20	5A	11:25 AM	12:15 PM	50
	11:45 PM	11:50 PM	5		11:45 PM	11:50 PM	5		11:45 AM	11:50 AM	5		12:15 PM	12:20 PM	5
6	11:50 PM	12:40 PM	50	6	11:50 PM	12:40 PM	50	6	11:50 PM	12:40 PM	50	6L	12:20 PM	12:40 PM	20
	12:40 PM	12:45 PM	5		12:40 PM	12:45 PM	5		12:40 PM	12:45 PM	5		12:40 PM	12:45 PM	5
7	12:45 PM	1:35 PM	50	7	12:45 PM	1:35 PM	50	7	12:45 PM	1:35 PM	50	7	12:45 PM	1:35 PM	50
	1:35 PM	1:40 PM	5		1:35 PM	1:40 PM	5		1:35 PM	1:40 PM	5		1:35 PM	1:40 PM	5
8	1:40 PM	2:30 PM	50	8	1:40 PM	2:30 PM	50	8	1:40 PM	2:30 PM	50	8	1:40 PM	2:30 PM	50
		Total	405			Total	405			Total	405			Total	405

1 minute

Topic 3: Clubs [Club Requests](#)
 Donna will make sure club folder is up to date. Everything has been approved by central office.

		<p>Snacks are provided for after school clubs now.</p> <p>Admin on duty will give out bus passes. We get new bus passes every two weeks.</p> <p>No more new clubs at this time</p>
3:15-3:20	5 minutes	<p>Topic 4: . Padilla Principal posting and process updates?</p> <p>Welcome Adam Rodger</p>
3:20-3:25	5 minutes	<p>Topic 5: Superintendents Day/ half day</p> <p>Can SBPT give staff time to complete the new one -time mandated training on the 3/14 half day or the 3/21 superintendent's conference day? It's a 2 hour online PD.</p> <p>Do 1.5 hour for BASE team meeting and then 1 hour towards RTA and Child Abuse training.</p> <p>Gear it towards where every BASE Team is, look at individual plans to make sure they get the credits they need. Look at 5 week report.</p> <p>We will give topics for BASE team and give the data protocols.</p> <p>After school marking period recovery during tutoring.</p> <p>Go over counting credits with teachers. Report that Caparco can run what they need third and fourth marking period. They need to know what they need to get 3rd and 4th marking period to pass.</p> <p>What can we do for cmmy building around the Conf Day</p>
3:25-3:35	10 minutes	<p>Topic 6: March PTC planning</p> <ul style="list-style-type: none"> ● District Planned - Thursday March 6 <ul style="list-style-type: none"> ○ Need to determine time 4:30-6:30- Robo call and send home to parents. (Pryor) ○ Can we use 1001 funds for PTC? Donna ask about spaghetti night. "Pasta with Padilla." ○ Do we want to do discipline tables or Base team tables. ○ Donna will do the form again ○ Pryor will do robocalls ○ PTO do a flyer for save the date. (Marta, Crans, Obi, Groff)
3:35-3:45	10 minutes	<p>Topic 7: Revisit guidelines for SBPT especially guest policies</p> <p>5 minutes to review, 10 minutes discussion about what needs to be changed/updated</p> <p>Subcommittee to update in terms of Padilla. Crans- link updated and shared with SBPT members</p> <p>Needs to be posted on website</p>

		<p>Specialist from parent engagement to come to next meeting and go over any specifics.</p> <p>At the next meeting we need to approve the SBPT ground rules.</p>
<p>3:45-3:50</p>	<p>5 minutes</p>	<p>Topic 8: Marking period recovery work</p> <p>There are some concerns about offering marking period recovery work (i.e., students not attending, amount of work). There should be expectations for offering the recovery work.</p> <p>The base teams and departments will have conversations around marking period recovery work (i.e., type/amount of work, projects).</p> <p>We want to interrupt the failure, not wait for failure. Admin will set the fact MP recovery needs to happen. Convo's need to start with a mindset shift. How do you demonstrate mastery?</p> <p>Grade correlation needs to be thought about. Content area discussion, what does it look like and how is it presented? Come up with one agreeable product. Constructive collaborative talk among content area teachers. Start with content areas... We need time for teachers to come up with ideas. There is free time in Social Studies department. If we can get something in place now, then it can be sharpened more for next year. Initiatives start with us (SBPT). That is pushed forward to content areas, eliminating grey areas. Coaches will work on common content recovery. Look at who is eligible. Kids Eligible for one Marking Period Recovery 9th grade will be a model. Coaches will have conversation with departments to talk about Marking Period Recovery Can we standardize location? Expectation- provide access to MP Either there is a shared curriculum or teachers can put work in a separate folder in google classroom for this year. Next year look at having one place for assignments.</p>
<p>3:50-3:55</p>	<p>5 minutes</p>	<p>Topic 9: SBPT Training (Follow-up - Pryor) Dan Hurley said it came up with Executive SBPT for District and check in with chief of staff. No updates since</p>

		<p>Questions/Clarifications: Is there an update on the hold policy in auditorium in the morning?</p> <p>There will be email forthcoming regarding the changes to the late room.</p> <p>Administrators will oversee department meetings.</p>
		<p><u>Parking Lot/Agenda Items for Next Meeting:</u></p> <ul style="list-style-type: none"> ● Open House/Exhibit for Spring (Coordinate with another event in Spring?) ● Develop calendar for 2025-2026 school year ● Hold policy for auditorium- ending.. Check passes and check the time, 6 more cameras going in to school. Building committee can look at places where there are people all the time. ISS Dismissal-where are they going for their phones? Give issue to Building committee. ● Schedule ● Tutoring guidelines ● Visuals for counselor graduation requirement (Crans) ● SBPT ground rules ● Marking Period Recovery follow up
		<p>APPROVE MINUTES:</p> <p>Signatures: <i>Marta I. Vargas-Perez</i> <i>Donna Groff-McNulty</i> <i>Kate Sullivan</i> <i>Vanessa Crans</i> <i>Sam Andler</i> <i>Kirstin Pryor</i> <i>Erin Obi</i> <i>Laura Dow</i> <i>Penni Goff</i> <i>Katrina Ree</i> <i>Adam Rodger</i></p> <p>Agenda Development: Obi/Crans/Groff</p> <p>Roles: Facilitator: Note-taker:</p>