



John Walton Spencer School #16

321 Post Ave., Rochester, NY 14619
Phone: (585) 235-1272 Fax: (585) 935-7473
Email: 16info@rcsdk12.org



Ms. Lisa Garrow, Principal
Mr. Rob Burns, Assistant Principal
Ms. Mia Sinclair, Community Site Coordinator

School Based Planning Team Minutes

Meeting Date: Wednesday, December 8, 2021

Meeting Time: 5:30 pm

Place: Zoom

Members Present:

Stacy Franzese, First Grade Teacher
Lisa Garrow, Principal
Courtney Smart, Special Education Teacher
Jennifer Osborne, Intervention Teacher
Lauren Gauvin, Fourth Grade Teacher
Mia Sinclair, Community Site Coordinator

Katy Frank, Fifth Grade Teacher
Kerry Hall, Fourth Grade Teacher
Amy Schramm, RTA Rep/Art Teacher
Michele Michel, ELA Instructional Support
Chris Murray, Teaching Assistant
Lisa Oliver, Third Grade Teacher

Members Absent:

Cory Hunneyman, Parent
Altrenia Boykin, Parent

Rob Burns, Community Site Coordinator

Agenda Items:

- I. Sign off on previous meeting's minutes
- II. December 10th Early Dismissal Agenda

Superintendent's Conference Day is this Friday, December 10th. It is an early release day. The focus will be on completing IDLs and data sheets for upcoming data meetings. There will also be a staff circle and Ms. Sinclair will do a presentation on self-care.

- III. Testing

Mrs. Michel created a tentative testing schedule for all assessments mandated by the RCSD (e.g. NWEA, CFAs, etc.). The purpose is to ensure that all assessments are done by the deadline.



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IV. Leader in Me

Funds for Leader in Me will be available in January. A lighthouse team will be assembled of about 8 people. Training will take place over the summer.

V. Additional Funds

Our school still has funds for a 1.0 full-time teacher position, but there are no people to fill the position. Chief Morien suggested thinking about those positions ahead of time because receivership schools get priority in regards to staffing. Ms. Garrow is looking to see if the money can carry over to next year.

VI. New Business

Chief Morien is aware that the ELA department is requiring use of myView. However, she would like the building to focus on pedagogy. She wants teachers to focus on standards and meet students' needs through teaching them strategies to meet the standards. MyView is not working for students with disabilities in particular. An offer was made to have teachers write curriculum as specially designed instruction. They would take myView and rewrite lessons to make them more appropriate for students with disabilities. This is a possibility, but more information will be forthcoming.

Ms. Garrow would also like to pursue Touch Math for use in our special education classes.

Writing workshop needs to change. It must go back to writing genres, using myView, Being a Writer, etc. as resources. It will be standards-based instruction in genres. Skills will no longer be taught in Writing Workshop. Alternative writing programs are being discussed.

We will be reconfigured as a PreK-5 school as of 2022-23. We are being considered for possibly becoming a Montessori school. If it becomes the case, we would be fully trained. Overall, staff has to approve of the change. Ms. Garrow has been told that we will be getting more students, regardless. Our



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empty classrooms will be getting filled. She will speak to staff about it during the staff meeting this Friday.

Next Meeting: Wednesday, January 12, 2022

Agenda: Classroom Environment Expectations Changes