

Dear Families and Staff Members,

This letter is to inform you that on January 20, 2021, the District was notified of a positive COVID-19 case in one of our buildings. The individual is a staff member works at Central Office and was last onsite on December 31, 2020.

Required regular cleaning and disinfection takes place daily. If the Monroe County Department of Public Health (MCDPH) indicates that additional steps need to be taken, we will update you immediately.

You may have questions as to whether or not you or your family members should be tested for COVID-19, or who is considered a close contact. The MCDPH performs investigations on all positive cases of COVID-19. Contact tracing is underway, and a representative from Monroe County will contact you if it is determined that you were exposed.

If the MCDPH does not contact you, then there is no risk of exposure. Per federal privacy laws, the District cannot disclose any further details or personal identifiable information about COVID-19 cases.

If you are experiencing any symptoms – fever, cough, loss of taste or smell, or shortness of breath – please call your healthcare provider. RCSD employees must also contact Benefits (585-262-8206, benefits@rcsdk12.org) immediately if you become ill.

It is critical that all of us continue to practice social distancing and wear a face covering that covers the nose, mouth, and chin. The District also encourages you to continue taking steps to minimize the spread of all respiratory illness, including COVID-19. The New York State Department of Health recommends the following:

- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer if soap and water are not available.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Avoid close contact with people who are sick, and stay home when you are sick.

Thank you for your patience and cooperation, as we continue to observe these safety measures and work together to help minimize the spread of COVID-19 in our community.

Sincerely,

Stacie Darbey
Coordinator – Environmental Health & Safety