



John Walton Spencer School #16

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"Our School, Where Children and Learning Come First"

School Based Planning Team Minutes

Meeting Date: Wednesday, November 18, 2020

Meeting Time: 3:45

Place: Zoom

Members Present: Lisa Garrow, Principal
Lee Wingo, Assistant Principal
Rob Burns, AP Community Site Coordinator
Katy Frank, 5th Grade Teacher
Michele Michel, ELA Instructional Support
Lauren Gauvin, 4th Grade Teacher
Kerry Hall, 4th Grade Teacher
Amy Schramm, Art Teacher, RTA Rep
Stacy Franzese, 1st Grade Teacher
Ellie Ellingham, Music Teacher
Jennifer Osborne, Intervention Teacher
Lisa Oliver, 1st Grade Teacher

Members Absent: Ernestine Brown, Parent Liaison
Cory Hunneyman, Parent
Chavon Kilpatrick, Parent
Jamar Kilpatrick, Parent

Agenda Items:

- I. Members signed off on previous meeting's minutes

- II. 6th Grade pre and post assessments: 6th grade will administer CFAs. All SBPT members approved.
- III. Assign Constituents – The SBPT members noted below will represent the assigned staff. The team members will contact their constituents with any SBPT issues and/or decisions that require their input. Likewise, the assigned staff should reach out to their SBPT member with any questions, concerns, and/or issues they would like to see addressed. Self-contained classroom teachers should seek out the member who represents their grade level.

SBPT Member(s)	Constituents
Stacy Franzese/Lisa Oliver	Pre-K, Kindergarten, and First Grade Teachers
Michel Michel	2 nd /3 rd Grade Teachers
Lauren Gauvin/Kerry Hall	4 th , 5 th , and 6 th Grade Teachers
Ellie Ellingham	Special Subject Teachers
Jennifer Osborne	Related Services/Resource-Consultant Teachers

An update is needed on who the SBPT paraprofessional representative will be.

- IV. Writing – Mrs. Michel reports that using fast track lessons, as recommended by the ELA Department and Realize representatives, has been problematic. These lessons assume that students are working at certain levels, when that is usually not the case. Teachers are finding that the fast track lessons are not appropriate. Teachers have also been frustrated with the pacing of MyView. For the present, the SBPT agreed to use the Reading/Writing Bridge and responding to literature with the understanding that the team may look into using Being a Writer in the future.

6th grade - Will continue to use the 6th grade writing curriculum, and in the future will use Being a Writer.

- V. MyView Lesson Routine
 - Michele introduced the new myView weekly lesson routines
 - Routine covers what teachers teach weekly in reading
 - Writing-teachers follow the fast track lessons
 - Teacher led options-Heather is doing a PD on December 2

VI. ELA CFAs – The district has created new CFAs and highly suggests schools use them. The K-12 ELA CFAs are aligned to our standards based scope and sequence curriculum. District wide CFAs are only possible if we have a district wide curriculum framework, which we finally have achieved. The ELA department states that the my view literacy program will give us formative data on student’s skills but our quarterly CFAs will give us the district wide data on how our students are progressing toward meeting grade level priority standards. It represents two different data collections. There will be more information and PD provided on CFAs as a tool for district improvement as we progress through the year.

SBPT agreed to give the myView baseline, mid-year and end of year assessment instead of CFAs. We brought the discussion back to school-based to discuss the new information. We are waiting to see a samples of the CFAs before anything will change.

Grade 6 will administer ELA CFAs.

Grades K-6 will administer Math CFAs.

VII. New Business: Ms. Garrow is waiting to hear if the December 4th early dismissal day will district- or building-based. If building-based, Ms. Garrow would like some training around Success Maker.

Next Meeting: December 9, 2020

Agenda: TBD

