



School Based Planning Team  
**AGENDA**

**Date:** Tuesday, October 8th

**Time:** 8-8:45

**Location:** Library

**Topic:** School Based Planning Team

**Attendees:** Moniek Silas-Lee, Jen Taranowski, Margaret Donlon, Stacey Timkey, Carla Romero, Beth Cross, Rebekka Cranmer, Jeanie Anderson, Jamie Lillis, Jessica Mercuto, John DeFazio, Dan Hurley, Carla Carey

**Facilitator:** Cranmer

**Timekeeper:** Romero

**Note taker:** Donlon

**Action items tracker:** Moniek Silas-Lee

**Meeting Objectives:**

1. address action items from previous meeting see below and:
2. New agenda items

Action Commitment Chart:

Action item	Action commitment	Due	Comments

**Pre-work:**

- Review the agenda
- Consider taking a role



**Materials that will be used at this meeting:**

Laptop, smartTV hook-up

**Schedule: 1 hours**

Time	Minutes	Activity/Topic to be Discussed
8-8:05	5	Setting purpose and review of norms
8:05-8:15	10	Review of the agenda "Top of Mind"
8:15-8:25	10	-CFA Calendar - <ul style="list-style-type: none"> <li>• Math                             <ul style="list-style-type: none"> <li>○ are not aligned to a timeline</li> <li>○ 2 layers fluency and end of model assessment</li> <li>○ Moniek Silas-Lee and ILT will Investigate Formative Loop versus fluency CFA development</li> <li>○ Carlas and Margaret will build an ELA CFA schedule across the year. Will also create 1st round of ELA CFAs for 3-8.</li> </ul> </li> <li>• ELA should include CEA strategy 3 - 8</li> </ul>
8:25-8:35	20	<ul style="list-style-type: none"> <li>• PD approval                             <ul style="list-style-type: none"> <li>○ Rebekka Cranmer will submit eDoctrina ( unit planning, lesson planning, building assessments, Fountas and Pinnell in eDoctrina, core curriculum in eDoctrina, extra eDoctrina support for teachers as needed) Total of 8 hours. - SBPT approves this PD</li> <li>○ Carla Ann Carey will submit plan on Ubd planning and looking at student work from Common Formative math assessments to inform lesson planning for math leads. The title of the PD is "Understanding by Design: Mathematics K-8 Common Formative Assessments &amp; Analysis of Student Work". - SBPT approves this PD                                     <ul style="list-style-type: none"> <li>• John Defazio will submit a PD on Restorative Justice book <i>Discipline with Dignity</i>.</li> <li>• Title I Funds: SBPT approved the Title one funds plan for \$3613 for 2019-2020 school year.</li> </ul> </li> </ul> </li> </ul>
8:35-8:45	10	Superintendent's Conference Day Agenda <ul style="list-style-type: none"> <li>• SBPT approved the agenda</li> </ul>
8:45-8:50	5	Plus and Delta

**Commented [1]:** Moniek Silas-Lee and ILT will Investigate Formative Loop versus fluency CFA development +1298770@rcsd121.org  
\_Assigned to Moniek Silas-Lee\_

**Commented [2]:** Carlas and Margaret will build an ELA CFA schedule across the year.  
+1806190@rcsd121.org  
\_Assigned to Margaret Donlon\_

**Commented [3]:** Rebekka Cranmer will submit eDoctrina ( unit planning, lesson planning, building assessments, Fountas and Pinnell in eDoctrina, core curriculum in eDoctrina, extra eDoctrina support for teachers as needed) Total of 8 hours  
+2010471@rcsd121.org  
\_Assigned to Rebekka Cranmer\_

**Commented [4]:** Carla Ann Carey will submit plan on Ubd planning and looking at student work from Common Formative math assessments to inform lesson planning for math leads.  
+2001985@rcsd121.org  
\_Assigned to Carla Ann Carey\_

**Commented [5]:** John Defazio will submit a PD on Restorative Justice to +2000866@rcsd121.org  
\_Assigned to John DeFazio\_

Dr. Charles T. Lunsford  
School No.



		<ul style="list-style-type: none"><li>+ followed protocols</li><li>+ Liked new room and room arrangement.</li></ul>
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Action Items:

- Form Sub-Committees - Instructional
  - CFAs
  - Formative Loop
- NewsEla