

**Resolution No. 2018-19: 560
Designating Purchasing Agent**

By Member of the Board Commissioner Hallmark

Resolved, that Timothy Schmandt concomitant with and distinct from his appointment as Director of Procurement & Supply under Education Law §2554(2), be and hereby is reappointed as Purchasing Agent, to serve at the pleasure of the Board and until a successor is appointed and has been qualified.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

**Resolution No. 2018-19: 561
Designating Claims Auditor**

By Member of the Board Commissioner Hallmark

Resolved, that Deborah Battle-Manns, be and hereby is reappointed pursuant to Education Law §2554 (2a) as Claims Auditor for the Board of Education, to serve at the pleasure of the Board and until a successor is appointed and has been qualified, for the purposes of exercising, directly and through assistants designated for the purpose, the powers and duties of the Board of Education with respect to auditing accounts, charges, claims or demands against the Rochester City School District, as specified in the aforementioned statute.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

**Resolution No. 2018-19: 562
Authorizing Certification of Payrolls**

By Member of the Board Commissioner Hallmark

Resolved, that Everton Sewell, concomitant with and distinct from his Superintendent's Employee Group District appointment as Chief Financial Officer under Education Law §2554(2), be and hereby is reappointed to certify payrolls of the Rochester City School District directly and through assistants designated for the purpose, and for that purpose shall serve at the pleasure of the Board and until a successor is appointed and has been qualified.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

Resolution No. 2018-19: 563
Designating Treasurer of the Extracurricular Activity Fund

By Member of the Board Commissioner Hallmark

Resolved, that Cerri Cupples, concomitant with and distinct from her duty as Director of Accounting, be and hereby is reappointed, pursuant to 8 NYCRR § 172.4 as treasurer of extracurricular activity funds, to serve at the pleasure of the Board and until a successor is appointed and has been qualified.

Seconded by Member of the Board Commissioner Powell
Adopted 7-0

Resolution No. 2018-19: 564
Providing for Bonding of the Treasurer and Reports to the Board

By Member of the Board Commissioner Hallmark

Resolved, that the Chief Financial Officer or a designee be and hereby is authorized to obtain a bond to cover the treasurer of the extracurricular activity fund, in an amount not less than the average cash balance of the fund; or to arrange for the inclusion of the treasurer of the fund in any blanket bond covering District officers and employees required by law to be bonded; and it is

Further resolved, that the extracurricular activity fund shall be included in the annual independent audit conducted of the finances of the Rochester City School District.

Seconded by Member of the Board Commissioner Powell
Adopted 7-0

Resolution No. 2018-19: 565
Designating Clerk of the Board of Education

By Member of the Board Commissioner Hallmark

Resolved, that Shanai Lee be and hereby is reappointed as Clerk of the Board of Education, at an annual stipend of \$7,000.00, to serve at the pleasure of the Board and until a successor is appointed and has been qualified.

Seconded by Member of the Board Commissioner Powell
Adopted 6-1 with Commissioner Elliott dissenting

**Resolution No. 2018-19: 566
Authorizing Budget Transfers**

By Member of the Board Commissioner Hallmark

Resolved, that the Superintendent of Schools, directly or through a designee, be and hereby is authorized pursuant to 8 NYCRR § 170.2 (subdivisions "l" "o" and "p") to make transfers between and within the amount of the total annual appropriations for teachers' salaries and ordinary contingent expenses without express prior authorization of the Board of Education, as long as there is no increase in the total approved budget; provided, however, that net budget transfers shall be reported, by budget code, in the monthly financial reports provided to the Board of Education.

**Seconded by Member of the Board Commissioner Powell
Adopted 5-2 with Commissioner LeBron and Commissioner Sheppard dissenting**

**Resolution No. 2018-19: 567
Authorization to Procure Blanket Bond for Required Officers and Employees**

By Member of the Board Commissioner Hallmark

Resolved, pursuant to the authority contained in Education Law §2584, that the Chief Financial Officer or a designee be and hereby is authorized and directed to procure and maintain a blanket bond, covering all District officials and employees required by law to be bonded, in an amount which, based upon the financial activities of the District for which each such official or employee is responsible, is in the Chief Financial Officer's professional judgment sufficient to cover reasonably foreseeable contingencies, but in no case for less than the amount required by New York State law or regulation.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

**Resolution No. 2018-19: 568
Designation of Depository**

By Member of the Board Commissioner Hallmark

Whereas, the City of Rochester retains the right and authority to designate depositories for Rochester City School District funds, other than the school activity funds, and to open, maintain, and discontinue accounts in such depositories; and

Whereas, General Municipal Law §10(2) provides that the resolution providing designation depositories shall specify the maximum amount which may be kept on deposit at any time in each such depository, and further provides that both the designations and the amounts may be changed at any time by further resolution; it is

Resolved, that the following institution be and hereby is designated as depository of money received by the Rochester City School District for the school activity funds:

JPMorgan Chase Bank Maximum Authorized Balance: \$3,000,000

And it is further Resolved, that the Chief Financial Officer or a designee be and hereby is authorized to execute all documents required by said depository to establish, maintain or discontinue accounts, certificates of deposit or other financial instruments with said depository, and to facilitate deposits, withdrawals or fund transfers appropriate to the conduct of the financial business of the Rochester City School District.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

**Resolution No. 2018-19: 569
Designating Official Newspaper**

By Member of the Board Commissioner Hallmark

Resolved, that The Daily Record, and/or any other newspaper deemed appropriate by the Superintendent of Schools, having a general circulation within the City of Rochester, is hereby designated as official newspaper of the Rochester City School District for publication of all notices and other matters required by law to be published.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

**Resolution No. 2018-19: 570
Petty Cash Funds**

By Member of the Board Commissioner Hallmark

Resolved, that petty cash funds for school buildings and programs are continued or established, and are authorized to be operated, monitored and audited in the manner provided by New York State law and by Rochester City School District policy, subject to the overall supervision of the Chief Financial Officer or that official's designee, and subject further to inclusion in quarterly financial reports provided to the Board of Education.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

Resolution No. 2018-19: 571

By Member of the Board Commissioner Hallmark

Resolved, that Steven Carling, concomitant with and distinct from his duty as Deputy General Counsel, be, and hereby is, appointed as the *Title IX/ADA Coordinator/Compliance Officer* for responding to complaints and coordinating the nondiscrimination requirements of Title IX of the Educational Amendments of 1972, and the Americans with Disabilities Act (ADA) of 1990, as amended.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

Resolution No. 2018-19: 572

By Member of the Board Commissioner Hallmark

Resolved, that Steven Carling, concomitant with and distinct from his duty as Deputy General Counsel, be, and hereby is, appointed as the *Medical Records Privacy Officer* and contact person pursuant to the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

Resolution No. 2018-19: 573

By Member of the Board Commissioner Hallmark

Whereas, by Resolution No. 1988-89: 595, the Board adopted Records Retention and Disposition Schedule ED-1 (“Schedule ED-1”), for use by all officers in legally disposing of valueless records listed therein, pursuant to Article 57-A of the State of New York Arts & Cultural Affairs Law; and

Whereas, the District is required to designate a Records Management Officer; therefore be it

Resolved, that, Dr. Raymond J. Giamartino, Chief Accountability Officer, be, and hereby is, designated as *Records Management Officer*, for the purpose of fulfilling the duties set forth in New York Codes, Rules and Regulations (NYCRR) Title 8 §185.2(c); and be it further

Resolved, that the Board hereby authorizes and directs that, in accordance with Article 57-A, and in support of District Records Policy 1120, only those records will be

disposed of that:

- (a) are described in Schedule ED-1, after they have met the minimum retention periods described therein; and
- (b) do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

Resolution No. 2018-19: 5572

By Member of the Board Commissioner Hallmark

Resolved, that, Elizabeth Reyes, Associate Director of the Homeless Program, be, and hereby is, designated as the *Liaison For Homeless Children and Youths*, pursuant to the McKinney-Vento Homeless Assistance Act (the "Act"), for the purpose to ensure that the District complies with the requirements set forth therein, including the duties described in Section 722(g)(6) of the Act.

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

Resolution No. 2018-19: 575

Standard Work Day and Reporting Resolution-Board of Education

By Member of the Board Commissioner Hallmark

Resolved, that the Board of Education of the Rochester City School District hereby establishes the following as standard work days for elected officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

| Rochester City School District Elected Officials (Board of Education) | | | | | | | |
|--|------------------------------------|--------------------|---|----------------------------|-------------------------|------------------------------------|----------------------|
| Title | Standard Work Day (hrs/day) | Name | Social Security Number (Last 4 Digits) | Registration Number | Term Begins/Ends | Record of Activities Result | Not Submitted |
| Board Member | 6 | Judith Davis | XXXX | XXXXXXXX | 1/1/2019 – 12/31/2019 | | X |
| Board Member | 6 | Cynthia Elliott | XXXX | XXXXXXXX | 1/1/2018 - 12/31/2021 | 10.64 | |
| Board Member | 6 | Elizabeth Hallmark | XXXX | XXXXXXXX | 1/1/2016 - 12/31/2019 | 16.24 | |
| Board Member | 6 | Beatriz LeBron | XXXX | XXXXXXXX | 1/1/2019 - 12/31/2019 | 11.86 | |
| Board Member | 6 | Willa Powell | XXXX | XXXXXXXX | 1/1/2016 - 12/31/2019 | 10.66 | |
| Board Member | 6 | Natalie Sheppard | XXXX | XXXXXXXX | 1/1/2018 - 12/31/2021 | 19.53 | |
| Board Member | 6 | Van H. White | XXXX | XXXXXXXX | 1/1/2018 - 12/31/2021 | 25.96 | |

**Seconded by Member of the Board Commissioner Powell
Adopted 7-0**

Motion to amend Resolution No. 2018-19: 576 made by Commissioner Powell, seconded by Vice President Elliott. Motion carries 5-1 with Commissioner Sheppard dissenting and Commissioner LeBron absent.

Resolution No. 2018-19: 576

By Member of the Board Commissioner Powell

Whereas, the NYS Education Law 8 NYCRR § 100.2(1)(2)(i) requires that school districts adopt and enforce a code of conduct for the maintenance of order on school property and at school functions; and

Whereas, school districts may impose discipline for violations of their student disciplinary code, as long as it is proportionate to the severity of the offense involved; and

Whereas, while NYS Education Law § 3214(3)(c)(1) requires the Superintendent of Schools to conduct a disciplinary hearing for a long-term suspension and determine the appropriate discipline, the law also allows a student to appeal the long-term suspension decision to the local school board; therefore be it

Resolved, that the Board of Education formally adopts the following decisions on the long-term suspension appeals indicated into record:

Hearing File

Result

036

The Suspension Decision is affirmed in part. The student was deemed guilty of the charges, but the penalty may be reduced if the student voluntarily participates in anger management counseling. If so, the student may return to school on January 14, 2019. Should the student choose not to do so, the suspension term will stand and the student may return to school on April 22, 2019.

057

The Suspension Decision was reversed in part. The student was deemed guilty of a lesser included infraction within the category of the misconduct charged. The student may return to school on January 4, 2019.

**Seconded by Member of the Board Vice President Elliott
Adopted 5-1 with Commissioner Sheppard dissenting and Commissioner LeBron absent**