

Dr. Charles T. Lunsford School #19

Team Name: SBPT

Date: May 20, 2019

<u>Members:</u>			
Moniek Silas-Lee	present	Frenchie Granger (1 year)	absent
Beth Cross	present	Marti Cuvelier (1 year)	absent
Rebekka Cranmer (2 years)	present	Michelle Roberts (1 year)	absent
Jamie Lillis (2 years)	present	Keisha Hollomon (1 year)	absent
Jennifer Gardinier (2 years)	present	Charlotte Smith (1 year)	present
Carla Romero (2 years)	present	Brian Francisco (Parent)	absent
<u>Team Norms:</u> *Begin and end meeting on time! *Stick to agenda! *Rotate roles and responsibilities *Execute responsibilities and prepare “next steps”! *No sidebar conversations!		<u>Roles:</u> Facilitator: Jamie Lillis Focuser: Carla Romero Recorder: Moniek Silas-Lee	
<u>Agenda:</u> <ul style="list-style-type: none"> ● Set the agenda. ● Minutes approved <ul style="list-style-type: none"> ○ Jamie 1st ○ Moniek 2nd ● ISC (Instructional Support Committee): <ul style="list-style-type: none"> ○ No updates ● PD Committee <ul style="list-style-type: none"> ○ Team Meeting Planning - 12 hours <ul style="list-style-type: none"> ■ Math vertical alignment ■ Team planning ■ Sort reading materials ■ Create CFAs ○ PD Approval: none to be approved ● SELC (Social Emotional Learning Committee): <ul style="list-style-type: none"> ○ No updates ● CEC (Community Engagement Committee): <ul style="list-style-type: none"> ○ Next CET next week May 29th,2019 ○ Conflicts in Science Discovery Day with college schedules. <ul style="list-style-type: none"> ■ Should we look into a date prior to May? ○ Reviewing the data in terms of attendance ○ 20 members and consistently about 7 attend ○ Family Picnic - September 25th, 2019 ● SIG Funds <ul style="list-style-type: none"> ○ Suny Geneseo 			

- Grad. Students(2)
- Course release(2)
- Data work
- Grant
 - Gandhi
 - Extended learning
 - Instructional model support

● **School Base Planning Team - retreat date - next election**

● **School-Based Title I parent /Family Engagement Plan - Discussion and sharing of the template**
Ideas

- Bravo Breakfast (students demonstrating the STRONG characteristics)
- Back to school Picnic - September
- Back to school - Backpacks event - August
- Family Crew for parents - ongoing 9-930am
- Minute to Win it - Family Field day Event

● **Minutes approval:**

Action Steps:

Person Responsible:

Agenda items/steps for next meeting:

Committee reports
 PD approval
 Minutes approved

Date of Next Meeting: 6.17.19