

Dr. Charles T. Lunsford School #19

Team Name: SBPT

Date: 4/8/19

<u>Members:</u>			
Moniek Silas-Lee	present	Frenchie Granger (1 year)	absent
Beth Cross	present	Marti Cuvelier (1 year)	present
Rebekka Cranmer (2 years)	present	Michelle Roberts (1 year)	present
Jamie Lillis (2 years)	present	Keisha Hollomon (1 year)	absent
Jennifer Gardinier (2 years)	present	Charlotte Smith (1 year)	present
Carla Romero (2 years)	present	Brian Francisco (Parent)	absent

Team Norms:

- *Begin and end meeting on time!**
- *Stick to agenda!**
- *Rotate roles and responsibilities**
- *Execute responsibilities and prepare “next steps”!**
- *No sidebar conversations!**

Roles:

Facilitator: Moniek Silas-Lee
Focuser: Carla Romero
Recorder: Rebekka Cranmer

Agenda:

- **Set the agenda.**
- **ISC (Instructional Support Committee):**
 - **Class Sizes**
- **PD Committee**
 - **PD Approval:**
- **SELC (Social Emotional Learning Committee):**
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- **CEC (Community Engagement Committee):**
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- **Summer PD**
 - 30 hours
 - Survey to staff:
 - 8/22 (Thursday), 8/23 (Friday), 8/26 (Monday) & 8/27 (Tuesday)
 - 8/26 (Monday), 8/27 (Tuesday), 8/28 (Wednesday) & 8/29 (Thursday)
- **SIG Funds**
 - Summer PD - 30 hours
 - SUNY Geneseo - C. Simmons to support the VMA
 - CFY - increase funds to support having staff full day
 - Strings for Success - expanding down to 2nd grade
 - Funds for Gandhi house adding another person
 - Clubs every Thursday
 - Carlas

- Instructional materials:
 - 3-6 kits purchase for F & P
 - Intervention kits (math & ELA) for K-2
 - HD Word
 - Prodigy
 - IXL - Science & Math
 - Lexia
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- **School-Based Title I parent /Family Engagement Plan - Discussion and sharing of the template**
 - Ideas**
 - Bravo Breakfast (students demonstrating the STRONG characteristics)
 - Back to school Picnic - September
 - Back to school - Backpacks event - August
 - Family Crew for parents - ongoing 9-930am
 - Minute to Win it - Family Field day Event
- **Minutes approval:**

Action Steps:

Complete - Title I

Person Responsible:

Moniek

Agenda items/steps for next meeting:

Committee reports

PD approval

Minutes approved

Date of Next Meeting: 4.8.19