

**Dr. Charles T. Lunsford School #19**

**Team Name: SBPT**

**Date:** January 14, 2019

<u>Members:</u>			
<b>Moniek Silas-Lee</b>	<b>present</b>	<b>Frenchie Granger (1 year)</b>	<b>absent</b>
<b>Beth Cross</b>	<b>late</b>	<b>Marti Cuvelier (1 year)</b>	<b>present</b>
<b>Rebekka Cranmer (2 years)</b>	<b>present</b>	<b>Michelle Roberts (1 year)</b>	<b>absent</b>
<b>Jamie Lillis (2 years)</b>	<b>present</b>	<b>Keisha Hollomon (1 year)</b>	<b>absent</b>
<b>Jennifer Gardinier (2 years)</b>	<b>absent</b>	<b>Charlotte Smith (1 year)</b>	<b>present</b>
<b>Carla Romero (2 years)</b>	<b>present</b>	<b>Brian Francisco (Parent)</b>	<b>absent</b>
<b>John DeFazio</b>	<b>present</b>	<b>Alicia Bell(Parent Liaison)</b>	<b>absent</b>
<u>Team Norms:</u> *Begin and end meeting on time! *Stick to agenda! *Rotate roles and responsibilities *Execute responsibilities and prepare “next steps”! *No sidebar conversations!		<u>Roles:</u> Facilitator: J. Lillis Focuser: C. Romero Recorder: M. Silas-Lee	

**Agenda:**

- **Approval of Minutes - Motion to approve (Lillis), 2nd (C. Smith)**
- **Set the agenda**
  - **Approval for next Superintendents ½ Day on 3/21**
    - Building based
    - RocRestorative Team (Guy) will present on TCI introduction
  - **Grade Level Meeting**
    - Review of students NYS ELA & math historical data (3-8)
    - Review test mods for all grade levels
  - **EGLM**
    - 3-8
      - Extended response
    - Review of AIMSweb & NWEA (1-2)
    - Review of AIMSweb, Progress Monitoring to date and NWEA results (K)
- **Committee Reports**
  - **Social Emotional Committee**
    - **Teacher resilience**
      - starting January 29th
      - 5 after school sessions with PD credit granted
    - **Social Committee**
      - Retirement Party for Teddi (more information once the weather is warmer)
      - Chinese New Year
      - Volleyball at HotShots every other Friday (information will be in the newsletter)
  - **Instructional Committee**

- Meetings are held the first Monday of every month - will be added to the Newsletter
- NWEA data reviewed
- Vocabulary survey was sent out
- **Community Engagement**
  - Met on 1/8/19
  - Chili cook off was very successful
  - Winter concert / Karaoke will be held on 1/17/19
  - Black Lives Matter in School Week (2/4/19)
  - Black History Month celebration will be held during the week of 2/24/19 during SLC

**Action Steps:**

1. Add dates to newsletter (volleyball & committees)
2. East High Culinary able to cater for Black History Month

**Person Responsible:**

1. Moniek Silas-Lee
2. Moniek Silas-Lee

**Agenda items/steps for next meeting:**

**Committee reports**

**PD approval**

**Minutes approved**

**Date of Next Meeting: 2/11/19**