

**Dr. Charles T. Lunsford School #19**

**Team Name: SBPT**

**Date:** December 17, 2018

<u>Members:</u>			
Moniek Silas-Lee	present	Frenchie Granger (1 year)	absent
Beth Cross	present	Marti Cuvelier (1 year)	absent
Rebekka Cranmer (2 years)	present	Michelle Roberts (1 year)	present
Jamie Lillis (2 years)	present	Keisha Hollomon (1 year)	present
Jennifer Gardinier (2 years)	absent	Charlotte Smith (1 year)	present
Carla Romero (2 years)	present	Brian Francisco (Parent)	absent
		Alicia Bell(Parent Liaison)	absent
<u>Team Norms:</u> *Begin and end meeting on time! *Stick to agenda! *Rotate roles and responsibilities *Execute responsibilities and prepare “next steps”! *No sidebar conversations!		<u>Roles:</u> Facilitator: C. Smith Focuser: C. Romero Recorder: R. Cranmer	

**Agenda:**

- Approval of Minutes - Motion to approve (Lee), 2nd (Roberts)
- Set the agenda
  - Approval for next Superintendents ½ Day on 1/11
    - Building based
    - NYS Assessment Task analysis
      - K-2 teachers will review the 3rd grade test to work on grade level alignments and gaps
      - Focus on vocabulary
      - Multiple choice strategies
        - Carla Romero will research books that could be used for k-8
  - EGLM
    - Review of students NYS ELA & math historical data (3-8)
    - Review of AIMsWeb & NWEA (1-2)
    - Review of AIMsWeb & Progress Monitoring to date (K)
  - Schoolwide writing acronym - C.E.A. or R.A.C.E. or both?
    - Grade level teams discuss which strategy they will prefer
- Committee Reports
  - Social Emotional Committee
    - Bringing back restoring Teachers in January focus will be team building
    - Reading Onward - with the book RocRestorative Team
    - Developing professional development for teachers for next year
      - It will run from June to June.
  - Instructional Committee

- CFAs for math were sent to printer
- NWEA
  - Reviewed 1-8 norms
- Community Engagement
  - Family night in January - working on ideas
  - Coffee hour every Friday
  - Parent space will be in the front of the building next to the office
- PD approval
  - AIMSweb PD is waiting on approval
  - Boston Teacher Powered School Conference - approve PD credits to be submitted to CO

**Action Steps:**

1. Books for Multiple choice
2. ½ day PD agenda

**Person Responsible:**

1. Carla Romero
2. Moniek Silas-Lee

**Agenda items/steps for next meeting:**

Committee reports

PD approval

Minutes approved

**Date of Next Meeting: 1/14/19**