

Staff Assault Plan 2018-2019



Date: 6-4-2018

1. Medical treatment will be provided by the school nurse, 911 responders, hospital emergency staff or the victim's personal physician and follow-up care will be suggested.
2. When a teacher or staff member has been assaulted (intentionally or accidentally), the principal (or their designee) will immediately be notified. The alleged assailant will be escorted by an SSO to his/her vice principal, principal (or designee), the main office or the School Resource Officer.
3. The principal (or designee) will immediately notify the RTA faculty building representative (of the teacher's choice), RAP building representative, or BENTE building representative, he/she can help the victim with the details of the assault. The principal will notify the members of the Building Committee within 48 hours of receipt.
4. An assault form, and worker's compensation form and EAP information will be given to the designated building representative so that he/she can help the victim complete the forms. The *East Assault Checklist* form will be used to ensure all steps have been completed.
5. Arrangements will be made to cover the victim's assignments/responsibilities, as well as those of their appropriate building representative, as necessary.
6. In all cases of assault, victim will have the opportunity to file an incident report with the SRO. The victim will be the only speaker to the SRO, but a representative may accompany them.
7. Written statements will be taken from the victim and any witnesses by the principal (or designee). The victim may request for the Building Representative to be present to support them.
8. "If the District has determined that an assault on a teacher has occurred, the student will not be returned to that teacher's class without the consent of the teacher." (RTA/RCSO contract 25.1.f)
9. "Consistent with current Board policy revised November, 1993, in addition to taking appropriate school level action, the District shall notify the appropriate law enforcement agency for all of the following offenses: possession of any firearm; brandishing of a weapon or possession of a weapon; the assault on any student or staff member; arson or attempted arson; the sale, distribution, possession or use of any controlled substances, imitation controlled substances, or alcoholic beverages; the possession or the discharge of an incendiary device including firecrackers or other similar materials; and any other criminal offense that represents a danger to the safety of students or staff. Possession of a weapon will result in a student referral for a long-term suspension, in all cases." (RTA/RCSO contract 25.3)
10. Notices about long-term suspension changes and/or hearings will be given to the victim and the designated building representative.
11. Arrangements will be made to cover the victim's classes and for the designated representative's classes/job in order for them to attend any long-term suspension hearings.
12. The principal will forward copies of the assault report/paperwork to the office of the Chief of Staff, the victim, the appropriate union office and the designated building representative with five business days.
13. Copies of this policy will be published on East's website.

**Members of the Building Committee may revisit this agreement at any time during the 2018-2019 school year to make needed adjustments or revisions. This policy will remain in effect for the duration of the 2018-2019 school year and until a new agreement has been made for the 2019-2020 school year.

Marlene Blocker Upper School Principal

Laura Miller Lower School Principal

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Sara Miller

RTA member

Parent Member

Student Member

Bermy Wilson

RAP Member

Bente Member

Aqua Kankam

ASAR Member

Kristine Rice

RTA member