

TO: All Students and Parents  
FROM: Mrs. Herrman  
DATE: September 6, 2017  
RE: Regents Common Core Algebra I

Dear Parents,

I would like to take this opportunity to introduce myself. My name is Mrs. Herrman and I am your child's mathematics teacher. The course your child is enrolled in is Regents level Common Core Algebra I. This course will end in a Regents exam. Passing this exam with a 65% or higher is a requirement for your child to graduate from high school. Topics include: linear, quadratic, and exponential functions, operations with polynomials, equations, inequalities, and statistics.

I feel every student must have an equal opportunity to learn in my room. In order to do so, rules must be enforced and followed. Below is list of my rules and expectations.

1. **TARDINESS:** When the bell rings for the beginning of class, your child should be in his assigned seat, quiet, and ready to learn. If your child is tardy, he will lose daily participation points. If your child is late three times for my class, he will receive a detention and you will be notified. If the detention is not served, your child's name will be turned in to the administrator. Note: If your child is five or more minutes late to class without an appropriate pass, he will automatically receive a detention.
2. **TRUANCY:** If your child skips class, you will be notified and your child will receive a detention.
3. **GRADING:** Tests and quizzes will count as 65% of the grade. Classwork which includes take home assignments and participation will count as 30%. Completing required lesson warm-ups and end of the lesson mini checks will count as 5%. **Classwork and Problem Sets are assigned every night.** Sporadically assignments will be collected and graded. Please ask your child if he has done his math assignments.
4. **GENERAL BEHAVIOR:**
  - a. No rudeness to others.
  - b. No profanity. (This will result in a detention)
  - c. No movement in the room. (Pencils are to be sharpened before class)
  - d. No eating or drinking in class. (This will result in a detention)
  - e. No hats, radios, cell phones, or electronic games.

5. SUPPLIES:

- a. Folder with pockets and filler paper.
- b. Writing utensil.
- c. Calculator (TI-83 Plus or TI-84 Graphing Calculator)

Extra-help is available after school and during lunch. A list of tutoring that is available will be printed in October. If you have any questions or concerns, please feel free to call Mrs. Herrman at 324-9700. You may also email me at [Patricia.Herrman@rcsdk12.org](mailto:Patricia.Herrman@rcsdk12.org). Please read and discuss this letter with your child. Have your child return the bottom portion to me signed. Thank you.

Sincerely,

Mrs. Patricia Herrman  
Secondary Lead Mathematics Teacher

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STUDENTS AND PARENTS

We have read the Algebra I course requirements and expectations.

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Student's Signature

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Parent's Signature