

Dr. Charles T. Lunsford School #19
Team Name: School Based Planning Team

Date: November 21, 2017

<u>Members:</u>			
Moniek Silas-Lee	Present	Frenchie Granger (2 years)	Absent
Beth Cross	Present	Marti Cuvelier (2 years)	Present
Cassandra Thesing (1 year)	Present	Michelle Roberts (2 years)	Present
Jamie Lillis (1 year)	Present	Keisha Hollomon (2 years)	Absent
Carla Romero (1 year)	Present	Charlotte Smith (2 years)	Present
Sarah Myers (1 year)	Present	Maureen Graham (2 years)	Present
<u>Team Norms:</u> *Begin and end meeting on time! *Stick to agenda! *Rotate roles and responsibilities *Execute responsibilities and prepare “next steps”! *No sidebar conversations!		<u>Roles:</u> Facilitator: Moniek Silas-Lee Focuser: Beth Cross Recorder: Carla Romero	
<u>Agenda:</u>			
<ol style="list-style-type: none"> 1. Set the agenda. 2. Review Title 1 money 3. Discuss Collegial Circle hours 4. PD 5. Next ½ day 			
<u>Review title 1 budget</u>			
<ul style="list-style-type: none"> ● Committee reviewed and approved the Title 1 budget plan 			
<u>Collegial Circle Hours</u>			
<ul style="list-style-type: none"> ● Collegial circles will be 20 hours. Ten for reading and ten for discussions. ● The book sign up schedule will be reposted in the office Monday, December 4th ● Beth Cross will write up the PDs and Jamie Lillis will keep track of all the PDs and the attendance sheets ● Teachers can keep books. There will be a recording sheet to keep track of who has what book in case we choose to have another collegial circle next year 			
<u>PD Approval:</u>			
<ul style="list-style-type: none"> ● Google at School #19 (all approved.) ● ACEs Strategies (all approved.) ● Restorative Conversations. (all approved.) ● Paper Tigers Reflection. (all approved.) 			
<u>Next ½ day</u>			

- **PD: ACES (Adverse Childhood Experiences)**
- **Facilitators for PD are Joe Galante and Susan Norman from SUNY Geneseo**

Action Items:

Person Responsible:

Agenda items/steps for next meeting:

- 1. Progress monitoring AIMS Web**
- 2. Committee Responsibilities**
- 3. Clubs**

Date of Next Meeting: December 19, 2017 4:00pm