

ROCHESTER BOARD OF EDUCATION

Special Meeting Minutes (Governance Committee of the Whole Meeting)

June 11, 2018

Minutes

Board Members in Attendance: President White, Vice President Willa Powell, Commissioner Melanie Funchess, Commissioner Elizabeth Hallmark, Commissioner Beatriz LeBron, and Commissioner Natalie Sheppard.

Board Members Excused: Commissioner Elliott

Administration and Board Officers in Attendance: General Counsel Karl Kristoff and District Clerk Shanai Lee.

President White convened the meeting at 6:28 p.m. He opened the meeting indicating that the Board has a topic to be discussed in executive session that requires the Board's attention, and urged the Board to expedite discussion of the scheduled agenda topics.

I. Speakers Addressing an Agenda Item: No speakers were present

II. Governance Committee of the Whole Meeting:

Motion to approve the agenda made by Commissioner Funchess, seconded by Commissioner LeBron. Motion carries 6-0 with President White absent.

President White introduced Commissioner Hallmark as Chair of the Board's Governance and Development Committee who convened a Committee of the Whole meeting to discuss evaluation schedules for the superintendent and Board's staff, the proposed 2018-19 Board meeting calendar, topics for the retreat scheduled for July 2018, proposed professional development topics, and receive a presentation on the Freedom of Information Law (FOIL).

Discussion of the Evaluation Schedules for the Superintendent and Board's Staff

Commissioner Hallmark presented the evaluation schedule for the 2017-18 fiscal year for the Superintendent, Board staff, and General Counsel. She noted that the Board's staff evaluations are due by June 18th in anticipation of meeting with Shanai Lee and Deborah Manns on June 25th. Commissioner Hallmark also presented the timeline for the superintendent's evaluation process, indicating that the Board will meet on June 26th to discuss the superintendent's evaluation.

Commissioner Hallmark discussed the use of the SuperEval tool in completing the superintendent's annual performance evaluation and presented a video highlighting the functionality of the tool

Discussion of Proposed 2018-19 Board Meeting Calendar

Commissioner Hallmark introduced the proposed meeting calendar, and requested Board members review the calendar and propose any necessary amendments. In discussing the calendar, she noted past efforts to reduce the number of meetings. Commissioner Sheppard stated that the proposed calendar presents regular committee meetings which are necessary to address topics that represent challenges that are faced by the District. President White agreed with Commissioner Sheppard indicating that the Board's responsibilities to students and families require more frequent meetings. Commissioner Funchess added that the Policy Committee is addressing a substantial backlog of policies to be addressed by the Board, she indicated that the Committee anticipates eliminating the backlog by the end of the year. Commissioner Powell stated that the proposed calendar is representative of the past meeting schedule of the Board.

Commissioner Powell also referenced the time requirements of the Board's staff and members of the Administration. Commissioner Hallmark expressed concerns about the Board's proposal to add a Human Resources Committee. She added that a Human Resources committee should be focused at the level of systemic review rather than on individuals to avoid micromanagement or perceived cronyism on the part of the Board. Commissioner LeBron noted that the proposed Human Resources Committee should meet monthly while Commissioner Hallmark suggested it meet quarterly. No decision was reached.

Commissioner Funchess suggested that the Board consider student long-term suspension appeals twice a month during scheduled meetings of the Board. Commissioner LeBron agreed with the suggestion. President White warned of adding suspension appeals to meeting agendas, as the addition of an agenda topic may force the committee chair's to alter their planned meeting agenda. Commissioner Hallmark expressed concerns about the Board's proposal to add a Human Resources Committee. She added that the Board's discussions of the superintendent's recommendations may be prolonged. Commissioner Funchess indicated that the Policy Committee meeting scheduled for July may have to be rescheduled or chaired by another commissioner, as she is not able to participate in the meeting due a professional obligation. There was concurrence that the Board would adopt the proposed calendars for July 2018 and August 2018, and share these meeting schedules with the Administration.

In-Service Training: The Freedom of Information Law

Board members received a presentation from General Counsel Karl Kristoff highlighting the law, the District's responsibilities, exempt records, and procedures on how to obtain public records, and standards of confidentiality.

Discussion of Proposed Professional Development Topics

Commissioner Hallmark distributed the compiled results of the survey on proposed professional development topics. She mentioned that Board members are able to suggest other professional development topics of interest.

Discussion of Retreat Topics

Commissioner Hallmark invited Board members to forward any topics that should be

addressed at the annual retreat to her for consideration.

Motion to go into **executive session** to discuss matters related to disciplinary proceedings of students made by Commissioner Sheppard, seconded by Commissioner Funchess at 7:55 p.m.

Motion to reconvene in **open session** at 8:40 p.m. made by Vice President Powell, seconded by Commissioner LeBron. Motion carries 6-0 with Commissioner Elliott absent.

III. Motion to adopt **Resolution No. 2017-18: 906** made by Commissioner Sheppard, seconded by Commissioner LeBron. Motion carries 6-0 with Commissioner Elliott absent.

IV. **Meeting adjourned** at 8:50 p.m.