

Rochester Board of Education
Audit Committee Meeting
March 1, 2016

Minutes

Attendance: Commissioner Adams, Board President White, Financial Expert Annie Sealy and Anissa Henry-Wheeler, Auditor General.

Commissioner Adams convened the meeting at 5:53 PM.

I. Review and approval of Minutes

The meeting minutes from December 1, 2015 and January 4, 2016 meetings were approved.

II. Current Business – Office of Auditor General Update:

The Auditor General provided an update on current projects including Payroll Follow up, Food Services, and Attendance. The Auditor General also discussed highlights and key findings of the following reports: Joseph C. Wilson Foundation Academy Cash Audit, Charles Carroll School 46 Elementary Activity Account Audit, Office of Adult & Career Education Services Cash Audit, Joseph C. Wilson High School Student Activity Funds Audit, Joseph C. Wilson Foundation Purchasing Card Audit and Edison Career and Technology High School Student Activity Funds Audit. A brief discussion was held on the various reports and all questions asked by members present were answered to their satisfaction.

The Committee reviewed an update on actions performed by management on the Office of Parent Engagement recommendations issued in October 2015. The Committee noted that there was little progress and significant work is still required. There was a recent transition in the leadership of the Parent Engagement department, so management must remain focused on the improvements required to support our parents.

A motion was made to forward the following reports to the Board for approval:

Joseph C. Wilson Foundation Academy Cash Audit, Charles Carroll School 46 Elementary Activity Account Audit, Office of Adult & Career Education Services Cash Audit, Joseph C. Wilson High School Student Activity Funds Audit, Joseph C. Wilson Foundation Purchasing Card Audit and Edison Career and Technology High School Student Activity Funds Audit. The motion was made by President White and approved by all present.

III. Adjournment: The meeting was adjourned at 7:10 PM.