

ROCHESTER BOARD OF EDUCATION

Special Meeting Minutes Finance Committee of the Whole August 20, 2019 Minutes

Board Members in Attendance: President White (6:07pm), Vice President Elliott, Commissioner Powell, Commissioner Davis, Commissioner Hallmark, Commissioner LeBron, and Commissioner Sheppard.

Board Members Excused: N/A

Commissioners Elect in Attendance: Ricardo Adams and Amy Maloy

Administration and Board Officers in Attendance: CFO, Everton Sewell; Budget Director, Rodney Asse; Chief of Operations, Mike Schmidt; General Counsel, Karl Kristoff; District Clerk, Marisol Ramos-Lopez; Board Staff, Kallia Wade;

Vice President Elliott convened the Committee of the Whole as a Special Meeting at 5:32 p.m. Minutes for the Special Meeting portion of the agenda are available on the District website.

President White arrived at 6:07pm

I. Finance Committee of the Whole Meeting:

President White surrendered the rest of the meeting to Commissioner Powell as Chair of the Board's Finance and Resource Allocation (Finance) Committee at 6:21 p.m. Commissioner Sheppard convened the Committee of the Whole meeting to discuss financial updates related to the District, review the July 2019 Financial Report, and to review and discuss the proposed resolutions for the August 22, 2019 Board Business Meeting.

Question & Answer Session with the District Finance Team

Committee Chair, Commissioner Powell addressed the District finance team and asked about any relevant fiscal updates from Albany. Chief Financial Officer, Everton Sewell, advised that there were no updates to report from Albany. However, he noted that District was on track with the preparation of the Transparency Report for the August 30th deadline.

Review and Discussion of the July 2019 Monthly Financial Report (unaudited)

Budget Director, Rodney Asse, led the Committee through a narrative of the monthly financial report for July, 2019. He advised that there was no Bank Statement provided for the month as the numbers were not yet reconciled given that the books were still being closed. As a result, the balance included was only per the bank statement.

Commissioner Elliott returned to the Special/ Committee meeting at 6:31pm

Commissioner Powell raised several points regarding the District's compliance with the City's request to place funds in Cash Capital via their ordinance. She suggested that the Board give guidance to the Finance team if the Board does not find this to be a useful practice. The Committee held a brief conversation regarding this suggestion and noted that a follow-up conversation needed to be held regarding the ordinance after everyone became fully broached on the topic. Commissioner Powell suggested negotiating a new fiscal agreement.

Action: Committee to revisit this conversation in a future finance meeting. Board Staff Wade to add to a finance meeting agenda

Motion by Vice President Powell to approve and accept District's July 2019 Financial Report. Seconded by Commissioner Hallmark and Commissioner Sheppard. **Adopted 7-0.**

Review and Discuss Proposed Resolutions for the August 22, 2019 Board Business Meeting

Budget Director, Rodney Asse, led the Committee through a narrative of the monthly financial report for

A. PROCUREMENT AND SUPPLY

- 1. TechMart Computer Products, Inc. dba Scantex Business Systems – contract extension for purchase of calculators for various locations within the District – Resolution No. 2019-20: 159**
- 2. AbleNet, Inc. etc. – contract extension for purchase of early childhood learning material for various locations within the District – Resolution No. 2019-20: 160**
- 3. Jennie-O Turkey Store Sales LLC etc. – contract extension for commodity processing for RCSD Breakfast and Lunch Program – Resolution No. 2019-20: 161**

Vice President Powell provided a brief explanation of the Procurement and Supply Resolution Nos. 2019-20: 159-161

Motion by Vice President Powell to address and forward the Procurement and Supply Resolution Nos. 2019-20: 159-161 as a bundle to the August 22, 2019 Board Business Meeting for approval. Seconded by Commissioner Hallmark and Commissioner Lebron. **Adopted 7-0**

B. EDUCATIONAL FACILITIES

Final Payments

- 1. Crosby-Brownlie, Inc. – final payment for HVAC Work for Renovations to School No. 3/ Adams Street Recreation Center – Resolution No. 2019-20: 162**
- 2. UDN, Inc. – final payment for General Construction Work for Renovations to School No. 39 – Resolution No. 2019-20: 163**
- 3. SSM&RC dba Spring Sheet Metal & Roofing, LLC – final payment for General Construction Work for Renovations to School No. 42 –**

Resolution No. 2019-20: 164

Motion by Vice President Powell to address and forward the Facilities Resolution Nos. 2019-20: 162-164 as a bundle to the August 22, 2019 Board Business Meeting for approval. Seconded by Commissioner Lebron and President White. **Adopted 7-0**

Other

- 1. Board approval for Emergency Roof Structure Reconstruction at the RISE Community School No. 106 – Resolution No. 2019-20: 165**
- 2. Board approval for Emergency Replacement of the Referenced Freight Elevator Components at the Franklin Educational Campus – Resolution No. 2019-20: 166**

Chief Schmidt addressed the Committee and explained the need for emergency reconstruction as detailed in each of the resolutions. He also clarified why the funds were being used and the funding source.

Motion by Vice President Powell to address and forward the Facilities Resolution Nos. 2019-20: 165-166 as a bundle to the August 22, 2019 Board Business Meeting for approval. Seconded by Commissioner Lebron and Commissioner Hallmark. **Adopted 7-0**

C. OTHER

- 1. Center for Youth Services, Inc. – agreement amendment to change the annual sum of all ATS/Help Zone Program Sites – Resolution No. 2019-20: 167**
- 2. Center for Youth Services, Inc. – agreement to provide the services of a Youth Prevention Therapist at Charles T. Lunsford School No. 19 – Resolution No. 2019-20: 168**

The Commissioners questioned the allocation of funds for the Center for Youth Services and the alignment with the justification provided in the resolution, as well as with Superintendent Goals.

Motion by Vice President Powell to address and forward the Facilities Resolution Nos. 2019-20: 167-168 as a bundle to the August 22, 2019 Board Business Meeting for approval. Seconded by Commissioner Lebron and Commissioner Hallmark. **Adopted 6-0 with Commissioner Davis dissenting.**

- 3. The Community Place of Greater Rochester, Inc. – agreement to provide outreach services to youth in school etc. – Resolution No. 2019-20: 169**

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 169 to the August 22, 2019 Board Business Meeting for approval. Seconded by Commissioner White and Commissioner Lebron. **Adopted 7-0**

- 4. Roy Teitsworth, Inc. – agreement to provide professional auctioning and appraisal services to assist the District with disposition of surplus equipment – Resolution No. 2019-20: 170**

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 170 to the August 22, 2019 Board Business Meeting for approval. Seconded by President White and Commissioner Lebron. **Adopted 7-0**

- 5. President and Fellows of Harvard College, dba Harvard University – agreement to provide the Data Wise Leadership Institute – Resolution No. 2019-20: 171**

The Commissioners discussed the need for District Administration be at Committee Meetings to provide adequate explanation and a clearer understanding to added several questions to the Board/ Administration Question Log.

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 171 to the August 22, 2019 Board Business Meeting for approval without recommendation. Seconded by President White and Commissioner Lebron. **Adopted 7-0**

- 6. Dr. Sonia James-Wilson (dba Catalyst Research & Development) – additional agreement to collaborate with approximately 10 staff at Charles T. Lunsford School No. 19 – Resolution No. 2019-20: 172**

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 172 to the August 22, 2019 Board Business Meeting for approval without recommendation. Seconded by President White and Commissioner Lebron. **Adopted 6-0 with Commissioner Davis dissenting.**

- 7. University of Rochester – agreement to provide technical assistance, professional development, content training as well as classroom and student specific coaching etc. at Adlai E. Stevenson School No. 29 – Resolution No. 2019-20: 173**

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 173 to the August 22, 2019 Board Business Meeting for approval without recommendation. Seconded by Commissioner Lebron and Commissioner Hallmark. **Adopted 7-0**

- 8. Strategic management and Evaluation, Inc. – agreement to provide electronic scoring of the New York ELA and Math Exams for Grades 3-8 – Resolution No. 2019-20: 174**

The Commissioners requested that the administration indicate the person who is responsible for the submission for the requests in the resolution verbiage moving forward.

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 174 to the August 22, 2019 Board Business Meeting for approval without recommendation. Seconded by Commissioner Lebron and Commissioner Hallmark. **Adopted 7-0**

- 9. Sodexo Operations LLC – agreement to provide meals for**

approximately 170 students...of Rochester Early College International High School who attend classes at the State Street Campus of Monroe Community College – Resolution No. 2019-20: 175

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 175 to the August 22, 2019 Board Business Meeting for approval. Seconded by Commissioner Hallmark and President White. **Adopted 7-0**

10. City of Rochester, Police Department – agreement to provide Police services at sporting events – Resolution No. 2019-20: 176

11. City of Rochester – agreement for the City of Rochester’s Department of Recreation and Youth Services will provide up to 5 members of the Pathways to Peace team to attend sporting and other Districtwide events – Resolution No. 2019-20: 177

Several of the Commissioners’ questions were submitted to the Board question log regarding the aforementioned contracts and the allocation of funds and services.

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 176-7 to the August 22, 2019 Board Business Meeting for approval without recommendation. Seconded by Commissioner Sheppard and Commissioner Lebron. **Adopted 7-0**

12. Hilton Central School District – agreement whereby the District shall receive non-resident student tuition... – Resolution No. 2019-20: 178

The Committee engaged in discussion regarding out-of-District student admission and costs.

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 178 to the August 22, 2019 Board Business Meeting for approval without recommendation. Seconded by President White and Commissioner Hallmark. **Adopted 7-0**

13. Key Government Finance, Inc. – agreement for the lease of sixteen (16) school buses – Resolution No. 2019-20: 179

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 179 to the August 22, 2019 Board Business Meeting for approval. Seconded by President White and Commissioner Hallmark. **Adopted 7-0**

14. Pencils and Paper – Board notification and acceptance of donation of office and school supplies, and furniture to be distributed District wide – Resolution No. 2019-20: 180

Motion by Vice President Powell to address and forward the Facilities Resolution No. 2019-20: 180 to the August 22, 2019 Board Business Meeting for approval. Seconded by President White and Commissioner Hallmark. **Adopted 7-0**

Resolution Tabled 7/25/19

City of Rochester – agreement for the Rochester Police Department to provide sworn police personnel to be assigned to schools etc. – Resolution No. 2019-20: 66

Several questions were submitted to the Board question log regarding SROs/police in schools.

Motion by Vice President Powell to address and forward the tabled Resolution No. 2019-20: 66 to the August 22, 2019 Board Business Meeting for approval without recommendation. Seconded by President White and Commissioner Hallmark. **Adopted 7-0**

Finance Committee Meeting adjourned at 8:06 p.m. Motion to adjourn made by President White, seconded by Commissioner Lebron. Motion carries 7-0. **The Committee of the Whole meeting then resumed.**

Next monthly Finance Committee Meeting of the Whole: September 17, 2019