

Date: 11/03/15

<u>Members:</u>	
Jamie Lillis (RTA) Present	Eva Thomas (ASAR) Present
Sarah Myers (RTA) Present	Anita Jones (RAP) Absent
Rosalind LeBlanc (RTA) Present	Alicia Bell (RAP) Present
Nancy Ranalletta (RTA) Present	
Rebekka Cranmer (RTA) Present	Tiffany Temple (Parent) Present
Danielle Keefe (RTA) Present	Shameeke Grayson (Parent) Absent
Jesse Brown (RTA) Present	Raashiyda Muhammad (Parent) Absent
Rob Faulkner (RTA) Absent	
<u>Team Norms:</u> *Begin and end meeting on time! *Stick to agenda! *Rotate roles and responsibilities *Execute responsibilities and prepare “next steps”! *No sidebar conversations!	<u>Facilitator: Eva Thomas</u> <u>Timekeeper: Nancy Ranalletta</u> <u>Notetaker: Sarah Myers</u>

Agenda items from last meeting:

- 1) R+
- 2) Committee Reports
 - a) ILT
 - b) PBS:SOAR Events
 - c) RTI Form
 - d) Side by side walkthroughs
- 3) Professional Development
- 4) Review the SCEP Plan - what is the impact of our goals so far for students.
- 5) School Website updates

Discussion/Decision Summary

R+: Mr. Ruffin for DJing the dances. Mrs. Thomas for dancing. Mr. Allen for completing the challenge. Ms. Bell (just because). Staff support for preparing for our review including our coaches. Restorative Justice team. Mr. Tesa and Mr. Allen for starting safety patrol. SBPT new members for joining.

Committee Reports:

ILT (Instructional Leadership Team):

Talked about having individuals adopt ILT areas to monitor SCEP tenets.

Behavior Tenets: Tenet 2: Davis, Harding, Jessup; Tenet 3: Zwahlen, Allen; Tenet 4: Chinchilla & Farrell;

CFA Tenets: Tenet 4: Roberts & Thomas Tenet 5: Keefe, Hancock, Brazwell, Lillis Tenet 6: Calvert & Brazwell; Tenet 6 Kalenda, Zwahlen & Thomas.

All classrooms marked progress and differentiation was discussed to support classrooms.

Social Studies night:

2 more grade levels need to be collected. Primarily displays. Teachers were not sure what their plan for the nights were yet.

PBS:

Safety Patrol:

Safety patrol started this week it has been good so far. We are still waiting on a few permission slips so that training can be provided. We need a final list to provide to students.

SOAR events:

A schedule has been provided but we need to make sure there is an activity for each month for students to earn. (Options: Cluster based activities, games, movie, Christmas around the world, arts and crafts) We still need people to join the committee

Middle School: Middle School will have the advisement on the first Thursday of every month. Each section will have a class runaround sheet. The classes can earn a point a day. The class with the most points can earn a quarterly marking period. (Options include: Open gym, rec center, computer lab, pizza, games)

All Pro Dads/ Surveys:

Meeting on Friday about the program with a goal to do a monthly activity in the school. Meeting with Erick from FLSHA.

Restorative Justice Training:

Dr. Brazwell, Ms. Mullally, Ms. McClary, Ms. Jones attended restorative justice training for 3 days. One day is remaining. After training the practices and programs will be brought to the staff for training. Peace circles have been very powerful.

RTI:

A new RTI form has been presented to replace the old form. New form is more parent friendly and holds parents accountable for students progress. Suggestion to add more details to the student progress box to show parents students progress compared to goals/grade level goals.

Professional Development: No new pd's to be approved.

SCEP Review: Review the SCEP Plan: ILT adopted goals as of 10/30/15

Student Data Walls: Not everybody had data walls or lesson plans.

Teacher and Student data Notebooks: Teacher notebooks have been rolled out. Student notebooks will be started this month.

Other:

School Website Updates: We need to get our November Eagle reports submitted as well as any new information to be put on the website to Mrs. Myers.

Side by side walkthroughs: Subject directors are being invited to come and do walkthroughs with administration. Brenna and Katie came for a walkthrough on 11/2/15. Much more work needs to be done to meet our goals.

Action Steps:

Person Responsible:

- 1) Provide a list to staff of Safety patrol members
- 2) Send to Ms. Bell & Print committee sign-up
- 3) SOAR Day
- 4) Update RTI form and distribute.
- 5) Send monthly website reminders to administrators.
- 6) Update the website with SOAR events and information

- 1) Mr. Allen
- 2) Mrs. Myers
- 3) SOAR Committee
- 4) Mrs. Lillis
- 5) Mrs. Myers
- 6) Technology committee

Tenet 2 Leaders ensure an articulated vision

Tenet 3 Leaders and staff support rigorous Instruction

Tenet 4 Teachers use instructional practices organized around daily lesson plans

Tenet 5 The School supports partnerships to develop social and emotional developmental health

Tenet 6 The school atmosphere is welcoming and fosters a feeling of belonging and trust. It freely encourages families to engage with the school leading to increased student success

Agenda items/steps for next meeting:

- 1) Minutes Approval.
- 2) Share LASW protocol.
- 3) Look at a sample student data binder.
- 4) Committee Reports and an update of committee members.
- 5) ELA SS Night.
- 6) All Pro Dad Meeting update.
- 7) Review State evaluation.
- 8) PD Approvals.
- 9) Revised SOAR day activities.

Dates of Next Meetings: 11/17 @ 4pm