

Home Hospital Program Planning Meeting
Wednesday, January 10th, 2024 ~ 3:00PM

***Present:** Chris Smith, Lisa Silverstein, Pat Cain, Michele Mazzola, Jill Paris,
and Sarah Spano

- 1) **Old Business:** October 24th, 2023 planning meeting minutes were approved.
- 2) **Enrollment Update/Staffing:** Enrollment is almost full at this time, but we do not yet have a wait list. Chris reports that we will not hire anyone else until the need arises.
- 3) **Science Labs:** Chris and Tom will meet with the district science director regarding new science curriculum and requirements/expectations for labs for HH students in all grades.
- 4) **Home Hospital Grading:** Chris reports that there were many problems with first marking period grading, including errors and missing deadlines. This marking period, all HH teachers will be expected to make an appointment with Sally to review and submit grades.
- 5) **Budget for Teacher Supplies:** There are funds available for instructional supplies. Please contact Pat Cain with your requests by 1/19/24.
- 6) **Instruction During Regents Week:** Chris advises that all HH teachers are expected to continue daily instruction with their high school students during January Regents week (Jan 23-26) unless the student must take an exam that day or the teacher has to proctor another student's exam during a scheduled class time.
- 7) **March 1st Half Day Schedule:** Some time will be allotted in the schedule for subject area reps and our sped consultant teacher to share any important reminders and updates.
- 8) **End of Year Picnic:** Our HH end of year picnic is set for Tuesday, June 25th at Ellison Park. Mark your calendars and stay tuned for more info in the coming months!

***Next Program Planning Meeting:** February 27th, 2024 at 3:00pm