

Home/Hospital Program Planning Meeting
Wednesday, March 1st, 2023 ~ 3:00PM

***Present:** Chris Smith, Lisa Silverstein, Pat Cain, Michele Mazzola,
Hannah McCann, Roger Rouse

- 1) **Old Business:** January 11th, 2023 planning meeting minutes were approved.
- 2) **Attendance Reporting:** Some HHTs have raised concerns that using HHTTO in PowerSchool when the teacher is out, is unfairly reflecting an absence for the student. Chris will ask the new Director of Attendance about this issue in his upcoming meeting with her.
- 3) **Staffing for 2023-24:** The district has requested additional HH staffing. The final determination will be based on what is approved in next year's budget.
- 4) **Operating Procedures:** The HH Operating Procedures manual will be updated to reflect the new State Ed regulations regarding minimum weekly hours of instruction for homebound students.
- 5) **Supplies:** Pat reports that supplies which were ordered are coming in; he will continue to distribute them as they arrive.
- 6) **Self-Evaluations:** Chris states that he needs our self-evaluations turned in to him **by May 1st**.
- 7) **New Business:** Chris reports that our new secretary for HH/LyncX is Marguerite Clemons.

***Next Program Planning Meeting:** April 19th, 2023 at 3:00pm