

Home/Hospital Program Planning Meeting
Wednesday, January 11th, 2023 ~ 3:00 PM

**Present:* Chris Smith, Lisa Silverstein, Pat Cain, Michele Mazzola,
Hannah McCann, Roger Rouse

- 1) **Old Business:** November 16, 2022 planning meeting minutes were approved.
- 2) **Hiring Update:** Craig Charles was officially hired as a HH teacher, as of January 9, 2023.
- 3) **Enrollment Update:** As of today's meeting, we have 61 students actively enrolled, but we have more students coming in and expect to be full soon.
- 4) **Supplies Budget:** Reminder-- HH still has money in the supply budget for this year. **Additional orders should be submitted to Pat by February 1st!**
- 5) **Grading Review Meetings:** Chris advises that grading review meetings with Sally are not mandatory. However, if you are a new teacher with the program, or if you have any questions about grading, please continue to see Sally for assistance.
- 6) **Fourth Floor Maintenance:** Maintenance of the fourth floor bathroom by the elevator continues to be inconsistent, due to custodian staffing issues this year. Chris advises that we should let him know if the bathroom needs supplies or cleaning.
- 7) **January Regents Week Student Attendance:** HH will continue with regular classes for high school students during this January's Regents exams, January 24th-27th, unless the student has an exam that day or the teacher must proctor an exam for another student during a regularly scheduled class time.
- 8) **HH End-of-Year Picnic:** Our end-of-year picnic is currently scheduled for after school on Thursday, June 22nd. Planning is in the works! 😊
- 9) **New Business:** Per NYSED, a new section is being added to the state regulations on homebound instruction that, "*effective July 1, 2023, increases the minimum instruction hours to at least 10 hours of instruction per week at the elementary school level and at least 15 hours of instruction at the secondary school level unless a lesser period is requested by the parent or guardian and supported by documentation submitted by a treating physician.*" Chris reports that the district is aware that HH will need more staffing.

***Next Program Planning Meeting:** March 1st, 2023 at 3:00 PM