

Home/Hospital Program Planning Meeting
Wednesday, June 8th, 2022 - 3:00 PM (Zoom)

Present: Chris Smith, Lisa Silverstein, Patrick Cain, Michele Mazzola, Kelly Nauerth, and Laura Tai-Maneiro

1. Approval of May 4th, 2022 Minutes: Approved
2. Summer School Hiring Updates: At this time, there are no further updates regarding H/H Summer School.
3. Hiring for Fall Updates: There are no current updates to give, but Chris is continuing to work with HCI towards filling our 6 open teacher positions. All interviews have been completed and we are now waiting on confirmation of the approved candidates.
4. Peer Assistance Committee: Hannah has created and forwarded a Google Form to gather feedback from H/H teachers. She would like all teachers to respond so that we can get a better idea of who might be interested in mentoring any of our new hires in the fall. Please check your email for the form and respond appropriately.
5. Remote Locations for 2022 – 2023: Since Chris has not heard anything further from CO, he believes that H/H will remain at our current Hart St. location. He also recommends that teachers NOT leave any personal belongings in their classrooms over the summer. However, if there are things you prefer to leave in the building, he suggests that you pack these items up and be sure to label them with both your name and phone number. He also suggests that you indicate somewhere on the item that it belongs to the Home/Hospital Program so that it is not given or thrown away. Chris says he will find space, possibly the bookroom, where items can be stored safely until next year. Lastly, Chris would like to retain H/H teacher classrooms even if there are no remote options offered to students next year. If the space is available he would like to keep classroom set-ups the same as this year. This will provide teachers with a private space to work or plan, if needed. Chris believes that all H/H teachers will most likely be back in the field barring any unforeseen circumstances.
6. Subject Area Rep Pay: Chris has submitted all of the paperwork for H/H Subject Area Reps, but had no new information or updates about when teachers could expect payment. He will keep us posted as soon as he learns anything new,
7. Subject Area Rep Positions and other Posted Positions: All applicants were discussed and a vote was taken. The appointments for the 2022-23 school year are:
 - Social Studies - Sally DeCarolis
 - Math - Michele Mazzola
 - English - Pat Cain
 - Science - Gayle Keating
 - Professional Development Coordinator/Resource Specialist - Sally DeCarolis
 - Special Education Consultant Teacher - Amy Smuk

8. Operating Procedures Signing: Changes in the Operating Procedures have been updated and approved by all members of the Program Planning Committee. Everyone will be emailed an updated copy.

9. New Business: Chris said he will be forwarding the end-of-year procedures shortly. He mentioned that it will include the usual signing of the attendance oath, and the collection of books/supplies and room keys.

10. Next Planning Meeting: September 14, 2022