

Home/Hospital Planning Meeting Minutes

Wednesday, September 29, 2021 - 3:00PM (Zoom)

Present: Christopher Smith, Lisa Silverstein, Pat Cain, Michele Mazzola, Kelly Nauerth, Hannah McCann

- 1) June 23, 2021 Minutes - Approved
- 2) Update on Number of Students - As of today, we have 60 students assigned to our program, with 6 more pending. We have over 20 students with COVID exemptions.
- 3) Hiring New Teachers - With students being assigned to our program daily, we are looking to fill our 1 vacant teaching position (from Deb's retirement) as soon as possible. We have 2 substitute teachers coming in (for Jill and Laura). The one teacher on our recall list has found other employment. Chris is looking at the district sub list. In the past, we have offered an extra block to our teachers for extra pay. Chris is awaiting approval before that offer is extended.
- 4) Observations - We feel that there should be one informal and one formal observation this year, as per the contract. Chris stated that walkthroughs (either in-person or Zoom) aren't evaluative - only a chance to provide feedback. We request that we please receive a minimum of 24 hours notice before a walkthrough.
- 5) Classroom Materials - If there are items teachers would like moved from their rooms, please let Chris know. (Ex. old area rug removed). Email Sheila with any supply requests.
- 6) PD Approval - Each committee member will review the Reading PD and reply to Sally their approval.
- 7) New Business - None

Next Planning Meeting - Wednesday, November 3rd- 3:00PM (Zoom)