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OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

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SCHOOL BASED PLANNING TEAM Minutes

Wednesday, October 20, 2021

4:15 pm – 6:00 pm

Location: Zoom

**Members:** Nija Branca, Brian Chandler, Matt Fusco, Brian Haak, Jana Halsey, Mary Starpoli, Walida Monroe, Sharifa Prior, Kelly Nicastro, Nadia Niyogushima, Susan Rudy, Talya Sirianni, Erin Wolf, Breanna Eng, Evan Wilson

**Absent:** Leslie Hunter,

**Guests:**

**TimeKeeper:** N. Branca

**Notetaker:** B. Haak

**Facilitator:** S. Rudy

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:20pm	Call Meeting to Order <b>(Vote: To Call Meeting to Order)</b>	S. Rudy/All	VOTED: Approved: Today's Agenda	4:50
4:20 – 4:25pm	Welcome to New Members	All		4:27
4:25 – 4:30m	Approval of Today's Agenda / Set Timing <b>(Vote: To approve agenda)</b>	S. Rudy/All	VOTED: Approved: Today's Agenda	4:50
4:30 – 4:40pm	Approval of 9/23/21 Minutes <b>(Vote: To approve minutes)</b>	S. Rudy/All	VOTED: Approved: Minutes from 9/23/21	4:53
4:40 – 4:50pm	Ground Rules for 2021-2022 <b>(Vote: To approve Ground Rules)</b>	S. Rudy/All	- VOTED: Approved: Ground rules tabled to November - Read parent compact for approval November ( <a href="https://www.rcsdk12.org/Domain/13161">https://www.rcsdk12.org/Domain/13161</a> )	5:25

4:50 - 5:10pm	Title I	K. Nicastro	<ul style="list-style-type: none"> <li>- Parent and Family engagement funds</li> <li>- \$8900 available until August 31, 2022</li> <li>- Need to develop engagement plan - due this week</li> <li>- Asking for extension</li> <li>- Minutes must document the plan</li> <li>- Parent compact needs to be approved</li> <li>- Brainstormed Ideas: <ul style="list-style-type: none"> <li>- New City Cafe - social</li> <li>- Yoga and Meditation Night (Yoga for a Good 'Hood)</li> <li>- Social/Emotional/<b>Mental Health</b> Family Event (NAAMI)</li> <li>- Painting with a twist</li> <li>- Dance department/Movement workshop</li> <li>- Drum Circle</li> <li>- Three part series (Yoga, Dancing, Restorative Circle)</li> <li>- Anti-bullying</li> <li>- Community building</li> <li>- Parent/student shows</li> </ul> </li> <li>- Ideas → Plan → Budget</li> <li>- Send ideas to Kelly or Sue</li> </ul>	4:31
5:10– 5:25pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> <li>● Professional Development</li> <li>● Culture and Climate</li> <li>● Students, Parents, Teachers, Administration</li> </ul>	All	Professional Development Requests: <ul style="list-style-type: none"> <li>- <b>Culturally Responsive Literature for Adolescents PD - approved by SBPT 9/22; final approval by OPL 10/8</b></li> <li>- <b>As Nature Made Him PD- approved by SBPT 10/4; final approval by OPL 10/6</b></li> <li>- New PD Request for SBPT Approval: <b>The Restorative Journey: Theory and Application of Restorative Practices</b> (approval in process), Approved by SBPT</li> <li>- Sue will send “What is PD” to the new constituents</li> <li>- PD Committee in process of scheduling meetings (superintendent's day), plan and coordinate PD for staff</li> </ul> Culture and Climate: <ul style="list-style-type: none"> <li>- Staff collaborate on activities and events to support school mission</li> <li>- Build positive community in school</li> <li>- First meeting scheduled soon</li> </ul> Parents: <ul style="list-style-type: none"> <li>- Thrilled to welcome new parent reps: Mary Staropoli, Jana Halsey, and alternates: Walida Monroe, Sharifa Prior</li> <li>- Leslie Hunter is the new Home-School Liaison</li> <li>- Link to parent compact: <a href="https://www.rcsdk12.org/Domain/13161">https://www.rcsdk12.org/Domain/13161</a></li> <li>- Parents desire to see representation reflect the makeup of SOTA</li> </ul> Friends of SOTA: <ul style="list-style-type: none"> <li>- Reminder that Friends is here to support any financial needs</li> <li>- Over \$300 was brought in passively from a contract with RBTL to use the SOTA parking lot</li> </ul>	

			<ul style="list-style-type: none"> <li>- ROC the Day (United Way) - Nov 30 <ul style="list-style-type: none"> <li>- How many unique addresses do we have? - post cards</li> <li>- Social media</li> </ul> </li> <li>- Horse with Wings Fundraiser - Wednesday, 12/1 - SOTA Faculty are invited to do holiday shopping (10% goes to SOTA), two weeks after mention SOTA to continue to support SOTA with purchases</li> </ul>	
5:25 – 5:45pm	Principal's Update <ul style="list-style-type: none"> <li>● Communication</li> <li>● Staffing</li> <li>● Arts and Academics</li> <li>● School Culture and Climate</li> <li>● District Initiatives and Updates</li> </ul>	K. Nicastro	Communication: <ul style="list-style-type: none"> <li>- Emailed about Home-School Liaison</li> <li>- Locker survey sent to students (have 850 lockers - not enough for everyone), collecting results</li> <li>- Saturday of the Arts - virtual - November 13, sent by mail to 6th, 7th, 8th, 9th grade students - hope auditions in January will be in person</li> <li>- Nov 2 Superintendents day</li> <li>- November 5 = ½ day</li> <li>- Social Media <ul style="list-style-type: none"> <li>- SOTA Families Facebook page to celebrate good news</li> <li>- If people have questions/concerns - best to contact school directly (email or call)</li> <li>- Misinformation is being shared on social media</li> <li>- sota info email box answered regularly</li> </ul> </li> <li>- The goal is trying to keep environment positive</li> <li>- Parents can role model positive communication to their students</li> <li>- Guidelines for Halloween will be released pre-Halloween <ul style="list-style-type: none"> <li>- regular day of instruction</li> <li>- costumes must meet school guidelines</li> <li>- no full halloween face masks (but still need COVID masks)</li> </ul> </li> <li>- Picture week is going well <ul style="list-style-type: none"> <li>- wonderful to see their faces during photos!!</li> </ul> </li> <li>- On social media students are organizing a “gender bender/swap” day, seems harmless, but gender non-conforming students this is very offensive and hurtful</li> </ul> Staffing: <ul style="list-style-type: none"> <li>- Need: 2 Teacher assistants, 1:1 Para, 2 SSOs out</li> <li>- Just given last/final SSO</li> <li>- Doors open at 8:00 AM, Breakfast done at 8:25 AM - lots of time to get in and get to classrooms</li> <li>- Teachers have been helping out</li> <li>- Faculty and Staff are endeavoring to build relationships - post-COVID has been a struggle</li> </ul> Arts and Academics: <ul style="list-style-type: none"> <li>- New course submissions due by December 3 - course selections are being made with only one marking period of grades</li> </ul>	

			<ul style="list-style-type: none"> <li>- SOTA mails student course selections during the summer</li> </ul> School Culture and Climate: <ul style="list-style-type: none"> <li>- Therapy dogs in building (today was second day) - meeting some Social Emotional Learning needs</li> </ul> District Initiatives and Updates:	
5:45 – 5:55pm	Approval of Minutes <b>(Vote: To approve minutes)</b>	S. Rudy/All	VOTED: Approved: Today's Minutes	6:14
	NEW BUSINESS		- None	6:14
5:55 –6:00pm	Set Agenda for Next Meeting	S. Rudy/All	<ul style="list-style-type: none"> <li>- Ground Rules</li> <li>- Title I</li> </ul>	6:14
6:00pm	<b>(Vote: To adjourn meeting)</b>	S. Rudy	VOTED: Approved: Adjourn Meeting	6:15

Snacks Today: BYO

Next Meeting: 11/17/21 Next Snacks: BYOS

Future Meetings: 1/5, 2/9, 3/9, 4/6, 5/18, 6/8

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on sotarochester.org after approval.