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**OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC**

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## SCHOOL BASED PLANNING TEAM Agenda

Wednesday, August 25, 2021

4:15 pm – 6:00 pm

Location: Zoom

**Members:** Nija Branca, Brian Chandler, Matt Fusco, Brian Haak, Kelly Nicastro, Susan Rudy, Talya Sirianni, Erin Wolf, Breanna Eng, Evan Wilson

**Absent:**

**Guests:**

**TimeKeeper:** N. Branca

**Notetaker:** B. Haak

**Facilitator:** S. Rudy

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:20pm	Call Meeting to Order <b>(Vote: To Call Meeting to Order)</b>	S. Rudy/All	Approved: Meeting Called to Order	4:17
4:20 – 4:25pm	Approval of Today's Agenda / Set Timing <b>(Vote: To approve agenda)</b>	S. Rudy/All	Approved: Today's Agenda  Welcome to Brian Chandler to SBPT	4:18
4:25 - 4:35pm	Student Rep Candidates' Responses	S. Rudy	<ul style="list-style-type: none"> <li>- One Student position, responsibility for serving at meetings can be shared/rotated</li> <li>- Sue will follow up with students and process before next meeting</li> </ul>	4:19
4:35– 5:00pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> <li>● Professional Development</li> <li>● Culture and Climate</li> <li>● Students, Parents, Teachers, Administration</li> </ul>	All	Professional Development Requests: <b>Allyship in the Classroom</b> (M. Harris) - approved by SBPT June 2021; approved by JPDC July 2021 <b>Diversity and Social Justice</b> (L. Dunbar) - approved by SBPT June 2021; approved by JPDC July 2021 <b>Restorative Practices Handbook</b> (J. Rossette) - approved by SBPT June 2021; approved by JPDC July 2021 <b>Summer Escape Room / Breakout EDU</b> (M. Gamzon/J. Kelly) - approved by SBPT June 2021; approved by JPDC July 2021 <b>Long Way Down</b> (J. Kelly/K. Kays) - approved by SBPT June 2021; denied by JPDC July 2021 <ul style="list-style-type: none"> <li>- Summer PD going well, 20-30 people at each event</li> </ul>	4:20

			<ul style="list-style-type: none"> <li>- Working on PD for next academic year</li> </ul> <p>Culture and Climate</p> <ul style="list-style-type: none"> <li>- Summer pause, will start again in the fall</li> </ul> <p>PTSO</p> <ul style="list-style-type: none"> <li>- process delayed</li> </ul> <p>SS Department chosen to pilot Civic Studies Seal</p>	
5:00 – 5:30pm	<p>Principal's Update</p> <ul style="list-style-type: none"> <li>● Communication</li> <li>● Staffing</li> <li>● Arts and Academics</li> <li>● School Culture and Climate</li> <li>● District Initiatives and Updates</li> </ul>	K. Nicastro	<p>Principal's Update</p> <ul style="list-style-type: none"> <li>- School is getting ready</li> <li>- Administrators returned Monday, have been meeting all week</li> <li>- Updating PPT for orientation - slide show will be available on website next week</li> <li>- Building Tour (Virtual) will be moved to more accessible page</li> <li>- Building renovations happening</li> <li>- Many vacancies - actively working to fill positions, working with HR</li> <li>- Letter going out to families next week either snail mail (if time), or robocall and email</li> <li>- Adding an All-Gender bathroom (former faculty bathroom - 3rd floor) for all students</li> <li>- RCSD made several presentations for staff and families (recordings are online)</li> <li>- Superintendent will present on Back to School Opening on Sept 7 for staff (Superintendent conference day)</li> <li>- Health and Safety plan is updated and will be available online</li> <li>- Although students could see schedules, but they were still in flux - ability to see schedules was turned off to avoid confusion, will be turned back on before school (schedules may not be able to be mailed)</li> <li>- Andrea Gregoire will replace Adele</li> </ul>	<b>4:25</b>
5:30 – 5:35pm	<p>Approval of Minutes <b>(Vote: To approve minutes)</b></p>	S. Rudy/All	Approved: Today's Minutes	4:43
	NEW BUSINESS			
5:35 – 5:40pm	Set Agenda for Next Meeting	S. Rudy/All	<p>New Student Member(s), 2021 2022 Ground Rules</p> <ul style="list-style-type: none"> <li>- Meeting on Zoom</li> </ul>	4:44
5:40pm	<b>(Vote: To adjourn meeting)</b>	S. Rudy	Approved: Adjourn Meeting	4:46

Snacks Today: BYO

Next Meeting: 9/23/21 Next Snacks: BYOS

Future Meetings: 10/20, 11/17, 1/5, 2/9, 3/9, 4/6, 5/18, 6/8

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.  
Minutes to be posted on [sotarochester.org](http://sotarochester.org) after approval.