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**OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC**

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**SCHOOL BASED PLANNING TEAM Minutes**  
 Wednesday, March 24, 2021  
 4:15 pm – 6:00 pm

**Members:** Matt Bonawitz, Nija Branca, Matt Fusco, Brian Haak, Kelly Nicastro, Susan Rudy, Talya Sirianni, Erin Wolf, Anais Rivera, Melissa Santiago, Breanna Eng,

**Absent:** JoAnn Aspenleiter, Evan Wilson,

**Guests:**

**TimeKeeper:** N. Branca

**Notetaker:** B. Haak

**Facilitator:** S. Rudy

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:20pm	Call Meeting to Order <b>(Vote: To Call Meeting to Order)</b>	S. Rudy/All	- Not enough Admins for quorum - informational meeting only	4:19
4:20 – 4:30pm	Approval of Today's Agenda / Set Timing <b>(Vote: To approve agenda)</b>	S. Rudy/All		4:19
4:30– 4:50pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> <li>● Professional Development</li> <li>● Culture and Climate</li> <li>● Students, Parents, Teachers, Administration</li> </ul>	All	PD <ul style="list-style-type: none"> <li>- Dept Mtg about vertical alignment</li> <li>- Scheduled through April, will develop plan for May and June</li> </ul> Culture/Climate <ul style="list-style-type: none"> <li>- Reading "New Jim Crow"</li> <li>- Supporting BLM (Art show, dance performance, video presentation) - creating a survey for students - students who reply can win prize</li> <li>- Trying to plan a social event for teachers for Spring</li> </ul> Students, Parents, Teachers <ul style="list-style-type: none"> <li>- Working with Cherrri Hawkins to develop presentation for parents/guardians about PTSO, hopefully voting April/May</li> </ul>	4:20

4:50 – 5:25pm	Principal's Update <ul style="list-style-type: none"> <li>● Communication</li> <li>● Staffing</li> <li>● Arts and Academics</li> <li>● School Culture and Climate</li> <li>● District Initiatives and Updates</li> </ul>	K. Nicastro	Staffing <ul style="list-style-type: none"> <li>- Budget Book draft from last night's meeting, mistake in book regarding SPED and ESL students, numbers were switched - hopefully that will be corrected soon</li> </ul> School Culture/Climate <ul style="list-style-type: none"> <li>- back to in person</li> <li>- some hybrid students have chosen to go back to remote</li> <li>- 48 students off the wait list, still have a few more waiting because at least one of their classes don't have room</li> <li>- CDC new info about 3 ft of distance b/t students is being looked at, but the limitation is the lunch room (still 6 ft in cafeteria)</li> <li>- cafeteria, SSO, nurse, and busses are shared with other schools - this prevents adding more days to SOTA hybrid plan</li> <li>- Fall re-opening focus groups are starting soon, difficult to come up with plan because guidelines change rapidly</li> </ul>	4:25
5:25 – 5:40pm	Approval of Today's Minutes <b>(Vote: To approve minutes)</b>	S. Rudy/All	<ul style="list-style-type: none"> <li>- to be approved in April (no quorum)</li> <li>- <b>MINUTES APPROVED VIA EMAIL VOTE 4/24/21</b></li> </ul>	
	NEW BUSINESS			
5:40 – 5:50pm	Set Agenda for Next Meeting Confirm or change meeting dates for April, May, and June to Mon, Tues, or Wed?	S. Rudy/All	<ul style="list-style-type: none"> <li>- April 14 - Wednesday</li> <li>- May 19 - Wednesday</li> <li>- June 16 - Wednesday</li> </ul>	4:40
5:50--6:00pm	<b>(Vote: To adjourn meeting)</b>		<ul style="list-style-type: none"> <li>- meeting adjourned - no vote b/c quorum</li> </ul>	4:47

Snacks Today: BYO

Next Meeting: 4/14/21 via Zoom    Next Snacks: TBD

Future Meetings: 5/19, 6/16

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on SOTA SharePoint page and sotarochester.org after approval.