



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM Minutes
 Tuesday, February 23, 2021
 4:15 pm – 6:00 pm

Members: JoAnn Aspenleiter, Matt Bonawitz, Nija Branca, Matt Fusco, Brian Haak, Kelly Nicastro, Susan Rudy, Melissa Santiago, Talya Sirianni, Erin Wolf, Breanna Eng,

Absent: Evan Wilson, Anais Rivera

Guests:

TimeKeeper: N. Branca

Notetaker: B. Haak

Facilitator: S. Rudy

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:20pm	Call Meeting to Order (Vote: To Call Meeting to Order)	S. Rudy/All	Motion to approve, seconded	4:27
4:20 – 4:25pm	Approval of Today’s Agenda / Set Timing (Vote: To approve agenda)	S. Rudy/All	Motion to approve, seconded	4:28
4:25 - 4:40pm	PTSCO (Parent, Teacher, Student, Community Organization)	B. Haak, M. Santiago.	- [ACTION ITEM] - Check about the name, does the addition of “community” change bylaws? - PTSO will remain - the community involvement will be clear in the verbiage describing the organization	4:28
4:40 – 5:10pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> ● Professional Development ● Culture and Climate ● Students, Parents, Teachers, Administration 	All	- Professional Development <ul style="list-style-type: none"> - Committee will focus on SOTA specific schedule for the rest of the year - Collegial circles happening - Culture and Climate <ul style="list-style-type: none"> - Meeting next week - Promoting and surveying for BLM committee - Flier each month and survey at end of month - Speaker - Tamar Greene - on Feb 12 - Discussing how to promote positive culture and climate - Kudos to counselors for SEL information, continued with Feel-Good Fridays, sent a playlist for break, sent out tips for brain breaks for students (Sarah and Michelle are “crushing it”!!!) 	4:35

			<ul style="list-style-type: none"> - Parents <ul style="list-style-type: none"> - Reviewed calendar for upcoming webinar, vote and training for PTSO - Webinar early March to explain PTSO and how it interacts with SBPT and Friends 	
5:10 – 5:40pm	Principal's Update <ul style="list-style-type: none"> ● Communication ● Staffing ● Arts and Academics ● School Culture and Climate ● District Initiatives and Updates 	K. Nicastro	<ul style="list-style-type: none"> - Communication <ul style="list-style-type: none"> - Reopening Thursday, 2/25 - If there are questions about transportation - call the school office or email sotainfo@rcsdk12.org - Reopening webinar - only 30 participants at two meetings - Stickers on floor marking 6 ft - Teachers set up with technology - Tour for 7th grade happened tonight, 2/23 - 1st period Thursday will be asynchronous - Final faculty meeting 2/24 before reopening - Waitlist <ul style="list-style-type: none"> - students on waitlist must have an opening available in every class before they are admitted - waiting a couple of days to see how things go - Absenteeism <ul style="list-style-type: none"> - Parents must call if student is sick or absent - Teachers will stress with students that if they are absent, parents/caregivers NEED to call the office with absence and reason - If absent 6 days, the hybrid spot may be lost 	4:40
5:40 – 5:50pm	Approval of Today's Minutes (Vote: To approve minutes)	S. Rudy/All	Motion to approve, seconded	5:01
	NEW BUSINESS		<ul style="list-style-type: none"> - First Senior show of the year on the website starting tomorrow, 2/24 - Kudos to Matt Fusco for helping ease 7th grader fears (virtual tour) 	
5:50 – 5:55pm	Set Agenda for Next Meeting	S. Rudy/All	<ul style="list-style-type: none"> - Vote to switch meeting to Wednesday, March 24 - Motion to approve, seconded - 	5:01
5:55--6:00pm	(Vote: To adjourn meeting)		Motion to approve, seconded	5:04

Snacks Today: BYO

Next Meeting: 3/24/21 via Zoom Next Snacks: TBD

Future Meetings: 4/15, 5/20, 6/17

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on SOTA SharePoint page and sotarochester.org after approval.