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**OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC**

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SCHOOL BASED PLANNING TEAM Minutes  
 Thursday, October 22, 2020  
 4:15 pm – 6:00 pm

**Members:** JoAnn Aspenleiter, Matt Bonawitz, Nija Branca, Matt Fusco, Brian Haak, Kelly Nicastro, Susan Rudy, Evan Wilson, Melissa Santiago, Talya Sirianni, Erin Wolf

**Absent:** Breanna Eng, Anais Rivera

**Guests:**

**TimeKeeper:** N. Branca

**Notetaker:** B. Haak

**Facilitator:** S. Rudy

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:17pm	Call Meeting to Order <b>890210378@rcsd121.org</b>	S. Rudy/All	<ul style="list-style-type: none"> <li>- Welcome Talya and Erin to the SBPT</li> <li>- Meeting Called to Order: Voted and Seconded</li> </ul>	4:20
4:17 – 4:19pm	Approval of Today's Agenda / Set Timing <b>(Vote: To approve agenda)</b>	S. Rudy/All	<ul style="list-style-type: none"> <li>- Agenda Approved: Voted and Seconded</li> </ul>	4:26
4:19 - 4:29pm	SBPT Elections Update - parents, teachers, students: 2 Parents, 4 Teachers, 1 Student, RAP  Welcome to new members	S. Rudy/All	<ul style="list-style-type: none"> <li>- Teachers elected</li> <li>- Parents working with Cherri Hawkins to find parent reps and alternates</li> </ul>	4:27
4:29 - 4:40pm	Title I Proposal <b>(Vote: To approve proposal)</b>	J. Aspenleiter	<ul style="list-style-type: none"> <li>- Shared Title 1 2020-2021 Document</li> <li>- ~\$8000 in Title 1 funds</li> <li>- Title 1 must include parents and students, may include staff               <ul style="list-style-type: none"> <li>- [PROPOSED] - SOTA Reads</li> <li>- [PROPOSED] - Motivational Speaker</li> <li>- [PROPOSED] - Return to SOTA Building Nite(s)</li> <li>- [PROPOSED] - Painting with a SOTA Twist</li> </ul> </li> <li>- JoAnn will send a Google Survey for SBPT to share and decide what items they want to include</li> </ul>	4:28

4:40 – 5:10pm	Principal's Update <ul style="list-style-type: none"> <li>● Communication</li> <li>● Staffing</li> <li>● Arts and Academics</li> <li>● School Culture and Climate</li> <li>● District Initiatives and Updates</li> </ul>	K. Nicastro	<ul style="list-style-type: none"> <li>- Tonight RCSD Board Meeting celebrating Heritage Month (SOTA Students being honored)</li> <li>- May bring science proposal <ul style="list-style-type: none"> <li>- Earth Science be in honors track</li> <li>- Environmental Science offered in 9th</li> </ul> </li> <li>- Trying to make speaker decision for graduation fair and equitable</li> <li>- Parent Teacher conference numbers coming <ul style="list-style-type: none"> <li>- Seems like Zoom opened up accessibility for more families</li> <li>- Zoom seems to engage parents and students well</li> </ul> </li> <li>- One SSO left in the building</li> </ul>	4:42
5:10 – 5:20pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> <li>● Professional Development</li> <li>● Culture and Climate</li> <li>● Students, Parents, Teachers, Administration</li> </ul>	All	<ul style="list-style-type: none"> <li>- Tabled to November</li> </ul>	5:22
5:20 – 5:25pm	Approval of Today's Minutes <b>(Vote: To approve minutes)</b>	S. Rudy/All	<ul style="list-style-type: none"> <li>- Minuted Approved: Voted and Seconded</li> </ul>	5:23
5:25 - 5:40pm	NEW BUSINESS		<ul style="list-style-type: none"> <li>- Potentially share results of teacher end-of-year surveys?</li> <li>- <a href="#">Three reports in the shared folder</a></li> <li>- How do we get PTSO back up and running next year?</li> <li>- Zoom meetings?</li> <li>- Work with Home-School representative</li> </ul> <p>Invite Cherrri Hawkins to November SBPT (Invited SR) Contact Log for SBPT Members</p>	
5:40 – 5:45pm	Set Agenda for Next Meeting Adjourn Meeting <b>(Vote: To Adjourn)</b>	S. Rudy/All	<ul style="list-style-type: none"> <li>- Meeting Adjourned: Voted and Seconded</li> </ul>	5:23

Snacks Today: BYO

Next Meeting: 11/19/20 via Zoom Next Snacks: TBD

Future Meetings: 1/14, 2/25, 3/25, 4/15, 5/20, 6/17

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on SOTA SharePoint page and sotarochester.org after approval.