



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM Minutes

Thursday, August 6, 2020

4:15 pm – 6:00 pm

Members: JoAnn Aspenleiter, Matt Bonawitz, Nija Branca, Matt Fusco, Marcy Gamzon, Brian Haak, Kelly Nicastro, Susan Rudy, Evan Wilson, Anais Rivera, Breanna Eng, Melissa Santiago

Absent:

Guests:

Time-Keeper: N. Branca

Note-Taker: B. Haak

Facilitator: S. Rudy

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:17pm	Call Meeting to Order (Vote: To Call Meeting to Order)	S. Rudy/All	Voted: Meeting Called to Order	4:20
4:17 – 4:19pm	Approval of Today's Agenda / Set Timing (Vote: To approve agenda)	S. Rudy/All	Voted: Agenda Approved	4:22
4:19 - 4:22pm	SBPT Elections Update - parents, teachers, students: 2 Parents, 4 Teachers, 1 Student, RAP	S. Rudy/All	This is just a reminder. Waiting until Fall.	4:22
4:22 – 4:40pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> ● Professional Development ● Culture and Climate ● Students, Parents, Teachers, Administration 	All	Professional Development: <ul style="list-style-type: none"> - Collegial circle reading "How To Be An Anti-Racist" - 35 people from SOTA meet weekly for discussion - Culture and Climate Committee reading "The New Jim Crow" - District offerings on True North Logic - Tech: Possible course - "Technology Tools for Distance Learning" - RCSD Learns - eLearning Culture Climate: <ul style="list-style-type: none"> - Meeting bi-weekly - Department Introduction video - introduce the teachers 	4:22

			<ul style="list-style-type: none"> - Recommendation: Create 5 videos for 5 days before school start (countdown) - waiting for State/District plan - Other videos for the countdown: Zoom Etiquette, FAQs, How To's - Need to discuss school opening activities <p>Students, Parents, Teachers:</p> <ul style="list-style-type: none"> - Parents are waiting for more information from the State and the District - SBPT reps Melissa S., Becca H., and Brian H. met with Friends of SOTA about funds for students/staff/school <ul style="list-style-type: none"> - Anais: Students looking for community service - JoAnn: if school is online, community service will be on hold 	
4:40 – 5:15pm	<p>Principal's Update</p> <ul style="list-style-type: none"> ● Communication ● Staffing ● Arts and Academics ● School Culture and Climate ● District Initiatives and Updates 	K. Nicastro	<p>Communication:</p> <ul style="list-style-type: none"> - District is providing email address: SOTAinfo@rcsdk12.org (not working currently) - Zoom meetings soon - New Robocall system not ready yet <p>Staffing:</p> <ul style="list-style-type: none"> - 5 part-time teacher vacancies, one full time open - 3 SSO open (one additional because no SRO) - lost one clerical in one of the house offices, working on ways to accommodate phone calls <p>Arts and Academics:</p> <ul style="list-style-type: none"> - Goal: want a strong academic program with Arts and Academics <ul style="list-style-type: none"> - virtually: PD to enhance and improve goals - equity - student voice - grade level weekly meetings with reps from each grade - want to replace "Cookies with 7th graders" - Roc Restorative - shirts ordered, want to complete training (Roc Restorative - 10, 11, 12 grade restorative practice groups) - AP Virtual Course "Writing in the Environment" with Syracuse Univ. <p>District Initiatives and Updates:</p> <ul style="list-style-type: none"> - If Virtual opening - HS will be food sites - Attendance is mandated and must be reported <ul style="list-style-type: none"> - Melissa: question - "what does attendance look like and how does our home-school liaison support our students with low attendance?" - JoAnn - calling and home visits - starting with students with low attendance last year, starting with calls - moving to home visits if calls don't work 	5:00

			<ul style="list-style-type: none"> - Administrators have been in a Leadership Summit online (Zoom) - Grading will take place - using Common Core standards, building on information missed last year 	
5:15 - 5:25pm	Planning Future Dates - Sept meeting?	S. Rudy/All	September Meeting Date: September 17, 2020 @ 4:15 PM <ul style="list-style-type: none"> - (hold on the rest of the year until we know what the rest of the year looks like) 	5:25
5:25 – 5:35pm	Approval of Today’s Minutes (Vote: To approve minutes)	S. Rudy/All	Voted: Minutes approved	5:50
	NEW BUSINESS		Potentially share results of teacher end-of-year surveys? How do we get PTSO back up and running next year? <ul style="list-style-type: none"> - Zoom meetings? - Work with Home-School representative 	5:31
5:35 – 6:00pm	Set Agenda for Next Meeting	S. Rudy/All	Yes	5:50

Snacks Today: BYO

Next Meeting: September 17, 2020, 4:15 PM Next Snacks: JoAnn

Future Meetings: September 17, 2020, 4:15 PM - Zoom

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on SOTA SharePoint page and sotarochester.org after approval.