



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM Minutes

Tuesday, May 19, 2020

4:00 pm – 5:00 pm

Members: JoAnn Aspenleiter, Matt Bonawitz, Nija Branca, Matt Fusco, Marcy Gamzon, Lisa Kasdin, Martin Presberg, Brian Haak, Melissa Santiago, Kelly Nicastro, Paul Pittinano, Susan Rudy, Evan Wilson, Anais Rivera, Breanna Eng

Absent: Susel Linares

Guests:

TimeKeeper: N. Branca

Notetaker: M. Presberg

Facilitator: S. Rudy

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:00 – 4:02pm	Call Meeting to Order (Vote: To Call Meeting to Order)	S. Rudy/All	Voted: Meeting Called to Order	4:08
4:02 – 4:04pm	Approval of Today's Agenda / Set Timing SCEP Planning 5-6pm, right after this meeting (Vote: To approve agenda)	S. Rudy/All	Voted: Agenda/Timing Approved	4:09
4:04 - 4:14pm	Title I Follow Up	J. Aspenleiter	Nothing to report right now.	4:09
4:14 - 4:19pm	SBPT Elections - parents, teachers, students (May)	S. Rudy/All	Terms up this school year: 2 parents (will hold elections in Fall) , 4 teachers (SR checking with RTA on process for this year), 1 student (will hold elections in Fall), 1 RAP (PP checking on process)	4:09
4:19 – 4:24pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> ● Professional Development ● Culture and Climate ● School Start Time (Breanna, Brian, Paul, Anais) ● Students, Parents, Teachers, Administration 	All	Professional Development <ul style="list-style-type: none"> - PDs happening virtually Culture and Climate <ul style="list-style-type: none"> - Redefining purpose School Start Time <ul style="list-style-type: none"> - Dr. Peltz is interested in collecting data on the effect of the change to 8:30am start time. - Committee is ending as school start time has moved to 8:30am 	4:12

4:24 - 4:35pm	Planning Future Dates: 2020-2021 district dates: Curriculum Night ? Parent/Teacher Conferences (10/15, 3/4) Half Days 12/4, 3/ 5 Super's Day 9/8, 10/9, 11/3, 4/30 Feb Break 2/15-19 Spring Recess 3/29-4/2 Q1 ends 11/13, Q2 ends 1/29, Q3 ends 4/16, Q4 ends 6/30 - grad 6/25?	S. Rudy/All	Parent-Teacher Conferences <ul style="list-style-type: none"> - potential Zoom parent-teacher conferences, kids write reminder cards to parents - District Dates = 10/15/20, 3/4/21 - SOTA Dates = 12/9/20, 4/28/21 Curriculum Night = 9/23/2020 New Student Orientation = 8/20, 8/26 SBPT Meetings <ul style="list-style-type: none"> - schedule August at June meeting - schedule 2020-2021 meetings at June or August meeting 	4:15
4:35 – 4:55pm	Principal's Update <ul style="list-style-type: none"> ● Communication ● Staffing ● Arts and Instruction ● School Culture and Climate ● District Initiatives and Updates 	K. Nicastro	We have a new Superintendent Budget <ul style="list-style-type: none"> - We increased 2 SSOs and 1 Social Worker (according to Budget Book) - waiting Board approval for SROs - Positions lost - reductions seen in budget book, no names/positions as of yet (more at end of May, beginning of June) - refer to Budget Book - Section 4, page 108 Grading <ul style="list-style-type: none"> - parents received letter from RCSD regarding grading Graduation <ul style="list-style-type: none"> - planning a Graduation Parade!!! - Students receive diploma in front of building - figuring out how to take pictures - tentatively June 18 parade - video graduation June 26 Sign Delivery - happened 5/15, a success!, signs thanks to Friends of SOTA	4:39
4:55 – 5:00pm	Approval of Today's Minutes (Vote: To approve agenda)	S. Rudy/All	Voted: minutes approved	4:58
	NEW BUSINESS		none	
4:55 – 5:00pm	Set Agenda for Next Meeting	S. Rudy/All	Dates for August meeting, Elections, Approval of SCEP Plan (Due June 19)	4:58

Snacks Today: BYO

Next Meeting: 6/11/20 Next Snacks: --

Future Meetings: August

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on SOTA SharePoint page and sotarochester.org after approval.