

## School Library System Council Meeting Agenda

**February 2, 2021**

4:00pm-6:00pm

Virtual

<b>TOPIC:</b> <ul style="list-style-type: none"> <li>SLS Council regular meeting.</li> </ul> <a href="#">Zoom Link</a> Meeting ID: 992 5381 7895 Passcode: 443689	<b>Attendees:</b> Susan Reuter, Sarah Ryan, Julie Barone, Karyn Bartnick, Julianne Wise, Teena Artman, Charlie Kelly, Tonia Burton
	<b>Facilitator:</b> Molly Ortiz
	<b>Note Taker:</b> Julianne Wise
	<b>Timekeeper:</b> Charlie Kelly

**MEETING OBJECTIVES:** Team meeting - information sharing and progress updates

**TO PREPARE FOR THIS MEETING PLEASE:**

- Read the agenda.
- Read the minutes from the last meeting.
- Bring your committee reports.
- Review the current [Plan of Service](#).

Schedule: 120 Minutes

**SLS Mission and Vision:**

- Mission:** The mission of the Rochester City School Library System is to foster a community of learning & literacy that promotes attainment of life-long learning skills necessary for the 21st Century.
- Vision:**

**Meeting Norms:**

- Take an inquiry stance
- Ground statements in evidence
- Assume positive intentions and take responsibility for impact
- Stick to protocol and hear all voices
- Start and end on time
- Be here now
- Expect non-closure
- Expect discomfort in the service of learning

TIME	MIN.	ACTIVITY		
4:00 - 4:02	2	Identify/confirm the facilitator, timekeeper, notekeeper for this meeting.		
4:02 - 4:04	2	Review plus/deltas from our previous meeting - there were none recorded 12/17/20 <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td style="width: 50%; text-align: center;">•</td> <td style="width: 50%; text-align: center;">•</td> </tr> </table>	•	•
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4:04 - 4:10	5	Approval of minutes from 12/17//2020 meeting. Approved.		
4:10 - 5:00	40	SLS Director Report <ul style="list-style-type: none"> <li>Annual Report was approved by NYS.</li> <li>Logo Feedback - Colleen is working with a student who is doing an internship with the graphics design department. District is considering rebranding. SLSC reviewed five designs and provided feedback. Susan will send a link to an example with two hands and a book.</li> <li>Signage Feedback - Colleen found customizable Covid safety signs at Demco. SLSC reviewed and asked for bigger signs. SLSC decided all libraries should be sent signs. Colleen will send them out.</li> <li>Plan of Service work - Due to the state next month. Committees will meet to</li> </ul>		

		draft individual sections of Plan of Service within the next two weeks. SLSC will reconvene 2/24 2-3 PM during the day to review and refine draft submissions prior to Colleen's deadline. List of committee members is on our shared drive. December meeting minutes includes committee chairs.
5:00 - 5:05	5	Rochester Regional Library Council Report <ul style="list-style-type: none"> <li>● RRLC is working to schedule an information session on Antiracist Curriculum Project. More information will be forthcoming. <a href="https://pathstone.foundation/antiracist-curriculum-project/">https://pathstone.foundation/antiracist-curriculum-project/</a></li> <li>● RRLC / Causewave Capacity Building Grant Application is now open. More information is available at <a href="https://RRLC.org">RRLC.org</a></li> </ul>
5:05 - 5:10	5	Rochester Public Library Report <ul style="list-style-type: none"> <li>● Colleen will share the reading is SNOW Much Fun Winter Break Reading Challenge with the elementary and secondary email lists: <a href="http://roclibrary.ny05.readsquared.com/">http://roclibrary.ny05.readsquared.com/</a></li> </ul>
5:10 - 5:45		Committee Reports:
	5	Interlibrary Loan is shut off for the remainder of the school year. We will review this periodically and reevaluate our position.
	5	CCD / Special Clients (Karyn and Teena) Books were ordered and Follett placed them on a school shelf as opposed to the District Shelf. They placed a new order for us but there are some issues getting it released.
	5	Technology (The Sarahs) - No report.
	5	Cataloging (Melissa Frost) - Alliance Plus was unchecked but has been rechecked. <ul style="list-style-type: none"> <li>● Discussed adding collections to RCSD vs keeping in your school only</li> <li>● When creating a collection, we are finding that public collections should only contain books that are accessible to all RCSD patrons.</li> <li>● We can turn off public collections for our own buildings so students do not get broken links.</li> <li>● We will revisit this next meeting.</li> </ul>
	5	Storytelling / Poetry Slam - For secondary students <ul style="list-style-type: none"> <li>● Postpone until next year.</li> <li>● Start researching in anticipation of next year.</li> </ul>
	5	Advocacy (Julianne and Charlie) <ul style="list-style-type: none"> <li>● Virtual Advocacy Day is February 26th. See NYLA for more information!</li> <li>● NYLA.org has information (ie classes to learn advocacy skills)</li> <li>● Opportunities to connect with legislators</li> <li>● Colleen met with Senator Samra Brouk at her invitation. Spoke with her about staffing issues with librarians not mandated at elementary and funding concerns (library materials aid is bundled with other resources in the current budget). She is a strong library advocate.</li> <li>● Contact legislators regarding library materials aid (Colleen sent email to librarians)</li> </ul>
	5	Continuing Education (Charlie and Melissa) <ul style="list-style-type: none"> <li>● Virtual PD best practices library services for simultaneous instruction (2 hour)</li> <li>● Inventory workshop - book loss from last year</li> <li>● Charlie will send out a Google form soliciting input on what PDs librarians would like this year</li> </ul>

		<ul style="list-style-type: none"> <li>Overdrive workshop once it is set up</li> </ul>				
	5	Literacy Initiatives - Jesse Byrd proposed working with up to 100 2nd/3rd graders. He will work virtually with them to write a picture book. Each participant would receive a hardcover copy of the book. Need to find a school to work with.				
5:45 - 5:50	5	Good of the Order -				
5:50 - 5:55	5	Old Business- <ul style="list-style-type: none"> <li>Librarians are still waiting on credit for ELA PD. Colleen's department will issue credit.</li> </ul>				
5:55 - 6:00	5	New Business <ul style="list-style-type: none"> <li>My View -- accept transfers after checking counts</li> </ul>				
		Assess what worked well about this meeting and what we would have liked to change.				
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**Future Agenda Items:**

- Plan of Service
- Collections - issues with links in shared collections
- Overdrive

**Action Items:**

- Every committee lead should reach out to their committee members for input into Plan of Service
- Colleen will send new PD form to Charlie
- Colleen's department will issue credit for ELA PD
- Charlie will send Google form to solicit suggestions for PD
- Colleen will send a link to Snow much fun
- Plan of Service finalized by end of February

**Future Meetings:**

Wednesday, February 24, 2021 2:00 PM

Thursday, April 8, 2021 3:45 - 5:30

Thursday, June 17, 2021 3:45 - 5:30