

School Library System Council

Minutes

February 15, 2018

Attendance:

Present: Karyn Bartnick, Samantha Bradley, Molly Brazak, Melissa Carnevale, Sr. Anna Derouchie, Charlie Kelly, Deb Lyon, Laura Osterhout, Nicole Rosen, Sarah Ryan, Colleen Sadowski, Lisa Tilley

Absent: Sarah Lydon, Dr. Reeves, Amerique Wilson

1. **Welcome:** Called to order at 4:10.
2. **Approval of minutes from December 13, 2017 meeting:** Minutes approved as written.
3. **Reports:**

a) **SLS Director:**

- **'18-'19 Budget:** Sent for approval, asked for \$30,000 more to convert textbook to resource manager. Extra money to purchase ebooks and audiobooks. Everything else the same or gotten rid of (if not used). Dept superintendent positive about everything. SLS staffing- Colleen, Susan Lipani, Vicki Griffin, also librarian on assignment. Purchasing lets anything go through for textbooks- Vicki never sees a budget. Colleen proposed we take over the distribution center for instructional materials, rather than Ernie. We would have staff to work under Vicki & Colleen to work there. At least 2 stock handlers and a driver or 3 stock handlers that can also be drivers, and our own courier van to service non-publics.

Charlie makes motion to move that council approves the 16-17 annual report to be submitted to state ed. Sarah R seconds. Motion passes.

Elementary librarians will be in the budget for summer school.

- **Operations Manual:** Needs to be updated. Databases very out of date. Need a committee to update it. Continued in old business.
- b) **RRLC:** Click [here](#) and [here](#). Working on advocacy, trying to get more funding. Workshops coming up. Tech camp Aug 21 & 22 in Spencerport at BOCES.
- c) **RPL:** No report.

d) **Committees:**

- **ILL:** No report.

- **CCD/Special Clients:** Not sure how much money there will be. Will look at grief books. LGBTQ books are in (some are backordered). \$60 left to spend.

- **Technology:** Need password to get onto district website to update it. District switched website manager and there is supposed to be a new manual. Colleen will get password.

- **Cataloging:** Thank you to Melissa, Jon, and Colleen for the hard work during the catalog clean-up! More Best-Marc sessions needed- small groups, not with MightyNet.

- **Storytelling:** 38 total participants.

Judges- 15 so far, working on more, need at least 5 more

Volunteers- 12 so far, working on more.

Trophies/Medals- ready to be ordered. Quote will be sent to Colleen & Susan.

Books- Colleen will order

- **Advocacy:** Click [here](#) (scroll down).

- **Continuing Education:** Click [here](#). Colleen suggested using zoom so we can do webinars, but still know if people attended. Lisa moves to approve all PD. Motion approves.
 - **PD Handbook:** Committee wants to make a PD handbook. Maybe part of operations handbook?

- **Literacy Initiatives:** First book is offering free ebooks, can be done district wide. Nicole is working with them. It hasn't worked right yet. App designed by NYPL, still has kinks.

Each teacher can sign up for their classroom. Might be good for summer if it can work by then.

Old Business

- **Operations Manual:** Need a committee. Need mix of experienced and newer librarians. PD credit? Colleen will check. Committee members: Molly, Melissa, Debbie, Charlie, Sarah, Sr. Anna, others? Carried over to next meeting.

Good of the Order:

Next half day is March 23rd at B&N Pittsford. April 23rd Supt. Conf. day in conjunction with BOCES at Italian American community center. Speaker for Future Ready Libraries. Half day beginning of June, I square booked, might change.

Meeting adjourned at 5:24.

Future Meetings:

May 30, 4-6pm @ DFTLC

June 27, 9-11am @ TBD

Action Steps:

- Discuss operations manual committee.