

School Library System Council

Minutes

December 13, 2017

Attendance:

Present: Karyn Bartnik, Samantha Bradley, Melissa Carnevale, Sr. Anna Derouchie, Charlie Kelly, Deb Lyon, Molly Ortiz, Nicole Rosen, Dr. Tolley Reeves, Sarah Ryan, Colleen Sadowski, Amerique Wilson, Melissa Frost, Jon Kelly

Absent: Laura Osterhout, Sarah Lydon, Lisa Tilley

1. **Welcome:** Called to order at 4:15

2. **Approval of minutes from October 25, 2017 meeting:** Minutes approved as written, with changing “agenda” to “minutes.”

3. **Reports:**

a) **SLS Director:** Nothing has been said downtown about easing up about email restrictions. No confirmations sent about PD. Sylvia Cooksey said to put it in True North anyway, and see what happens. Vonda is leaving at the end of December. New secretary will be hired. Added links to public libraries to T&L newsletter, book fairs, ethnic news watch.

Colleen is on RPL branch redesign committee. RPL will have its own library website- one unified calendar with all events across all branches- live next month.

b) **RRLC:** [Click here](#)

c) **RPL:** Branch facilities operations plan- figuring out whether needs are being met in the community. Open community meetings for members of community to share what they need. Created strategic plan last year. Working toward 5 year plan.

d) **Committees:**

➤ **ILL:** No report.

➤ **CCD:** Working on grief books this year.

➤ **Technology:** No report.

➤ **Cataloging:**

Melissa and Jon

Concerns about fine forgiveness- some want to keep kids responsible for lost materials by working off fines. Mobility of students- books are lost when students move between buildings.

What do we do with:

1. Lost by inventory
2. Lost by students
3. Teacher lost books

Motion: Take and mark all books in Destiny lost through inventory or marked lost by librarian through the catalog as removing them from Destiny. Charlie moves, Melissa seconds. Motion accepted.

Materials lost by teachers. RTA stance: teachers are not responsible for materials. Motion: Teacher records in library catalog last seen June 30th, 2016, & anything listed lost on a teacher record will be wiped. Check for global solution. Charlie makes motion, Sarah seconds. Motion passes

Motion: If it is possible, any book checked out before June 2016 will be wiped clean of the record. Any book after that will remain on the record. If not possible, all lost books will be marked as lost and those fines forgiven. Charlie moves. Amerique seconds. Motion passes.

Barcode placement: Vertical on the back along the spine. This standard was set back in the 90s.

Other call numbers:

AC – For Americas Choice change to Dewey (use genre stickers if needed)

ASL – For American Sign Language Change to Dewey (use genre stickers if needed)

CC – For Common Core move to textbooks

BOM – For Book of the Month leave alone until cataloging decides what to do with GR

DEAF- specific to RSD, leave as is

PAR – For Parent adopt

PRE – For Preschool use Dewey, unless board book then use BRD

MAG & PER – For Magazines and Periodicals adopt

Motion: Charlie moves to approve the above list of additional call number prefixes presented by Melissa Frost. Amerique seconds. Motion passes.

- **Storytelling:** Wegmans donating \$250, Writers & Books to donate scholarships for winners, John Sadowski will design posters and possibly t-shirts. Possibly sell t-shirts to librarians, etc, or have people sponsor participants.

- **Advocacy:** Will try and meet in January. Remind librarians to submit articles for the newsletter.

- **Continuing Education:** PD information sent out to librarians. Will do Best Practices again, What's New in Children's Books. PD must meet district PD requirements.

- **Special Clients:** See printed minutes.

- **Literacy Initiatives:** Nicole made posters featuring pictures of her students on book covers to post in the school. Printed at print shop. 2 a month. Students pick the book. Made using a green screen and word. Tagline: Get into a good book.

Carlos Garcia (communications head) wants to promote city school libraries. Anything sent for the newsletter is sent to him. District wants to send media coverage for events.

Good of the Order: Meeting adjourned at 6:01.

Future Meetings:

Feb 15, 4-6pm @ DFTLC

May 30, 4-6pm @ DFTLC

June 27, 9-11am location TBD

Action Steps:

- Discuss operations manual.

