

**School Library System Council Minutes**  
**May 3, 2017**  
**DFTLC, Scio St.**

**Present: Karyn Bartnick, Sally Bub, Sr. Anna Derouchie, Charlie Kelly, Kim Lee, Debbie Lyon, Kathy Miller, Sarah Myers, Molly Ortiz-Brazak, Sarah Ryan, Colleen Sadowski, Lisa Tilley, Amerique Wilson**

**Absent: Sarah Lydon, Dr. Reeves, Edith Silver**

1. **Welcome:** Called to order at 4 p.m.

2. **Approval of minutes** from February 28, 2017 meeting: Lisa Tilley made a motion, Karyn Bartnick seconded. All approved as amended.

3. **Reports:**

a) **SLS Director (Colleen Sadowski):**

1. TrueNorth Update -- all PD has been entered except for one class which will be entered Friday; reviewed PD's that were submitted and still awaiting approval.
2. Annual Report was approved on March 31, 2017 -- financials were perfect.
3. Superintendent's Conference Day Update -- survey responses (29) were overall favorable; they will be given to the Deputy Superintendent; make sure you ask for citywides in new survey being sent out; RTA will not back the citywide meetings.
4. Library budgets -- a lot of money was not spent so it will be used to purchase e-books; librarians who do not spend budget money will find that it will be withheld next year.
5. Librarians will report back to work on August 28th for the 2017-2018 school year.
6. Discussion on year-end procedures -- a complete finalized inventory is expected to be completed each year as part of a librarian's year-end evaluation. Because the inventory is not completed before evaluations are due, the inventory from the previous year will be used in the evaluation. Molly volunteered to help with inventory.
7. School #1 is closing -- librarians will be sent a calendar invite by Colleen to take items for their own libraries; this will happen after 2:30 p.m. so students do not see the library being dismantled; boxes will be available; June 23rd will be the last day staff can take materials; librarians will be asked to weed the collection as they go through it; good books will be saved and possibly used for distribution in August.
8. School Construction: #15 will go to #1; #16 will stay put for another 1-2 years; #2 & 4 will move into Marshall; #22 will move to #6; Franklin will become the new swing space; RIA will go to Jefferson; Monroe construction is behind schedule and may require another year or two; #19 is being updated without staff/student moving.
9. Makerspaces to go: printer is broken and will go back to company for service; new one has been purchased which is a bigger model; we should have at least four in the library system next year.

b) **RRLC (Kathy Miller):**

1. Winners have been announced for RRLC's Annual "Love Your Library" contest-- Fairport Public Library; Our Lady of Mercy for Young Women; St. John Fisher College, Lavery Library and Honorable Mentions; there was a 28% increase in nominations this year; the winners will receive a banner for the library, a cash award, and recognition at the annual dinner at Casa Larga Vineyards, Thursday, June 1, 2017
2. Program available "Ask a lawyer about copyright and fair use"; questions can be submitted to RRLC on a form (see [www.RRLC.org](http://www.RRLC.org)); questions and answers will be posted on the website.
3. June 30, 2017 -- Tech Grant Submissions are due.
4. Tech Camp will be held August 21-22, 2017 at Gates-Chili High School.
5. Kathy will be retiring; a search committee has been formed to find her successor.

c) **RPL:** no report

d) **Committees**

**ILL:** no report

**CCD:** no report

**Technology:** no report

**Cataloging:** e-books are being cataloged

**Storytelling (Sarah Myers/Sarah Ryan):**

1. St. John Fisher wants to know if we want to have the event at the college next year; discussion followed on options available, centered on East and SOTA; discussion on possibly sending a survey to this year's participants (finalists) to get their input (location preference, level of participation (first time, returning, etc.)).
2. Motion made by Sarah Myers, seconded by Sara Ryan to hold the event within the district next April; all voting members agreed.
3. Discussion on rescheduling of event due to weather -- it was held at Dr. Freddie Thomas Learning Center, Wednesday, April 5th; we paid \$700 to the District for preparing nine sheet pizzas (two were left), beverages, judges' dinner, cookies, and paper supplies; \$176. is left after posters were paid for,
4. Certificates have been issued,
5. Sarah Ryan will chair the event and Sarah Myers will assist,

**Advocacy (Charlie Kelly):**

--Sent out information to be put in the SLS newsletter.

**Continuing Education (Charlie Kelly):**

1. Charlie updated and reviewed with everyone PD that needs to be entered for this coming school year; she will put all summer PD that we discussed in an e-mail for approval, which has to be turned in by June 1st; according to Colleen, TruNorth Logic is being built as they go and it is easier to work with than Generations Ready; it allows for cancellations and it will notify next person on waiting list.
2. Hours we can earn over the summer are as follows: non-tenured teachers 22; tenured teachers 36 if district approved

**Special Clients (Lisa Tilley):**

^ --List of LGBTQ books needs to be reviewed to see what we want to actually purchase; it's too late to use CCD money; possible purchases can be looked at later; we will decide in September who will house the collection

**Literacy Initiatives (Reported by Colleen):**

1. Author visits:
  - Planning with RPL to host Pamela Munoz Ryan; No details available at this time.
  - Cornelius Eady will be here for a visit with 11th & 12th graders on May 22, 23; students will be reading his book *Brutal Imagination*; 300 copies have been ordered and should be in schools on Friday, May 5th; participation is based on who responded; information was sent to schools through Principals' link.
2. Summer Reading Program:
  - There is no money for summer reading program; those who want to hand out books for summer reading should contact Shelly Matthews at RPL; the group that runs the distribution program is known as the "Rochester Book Angels"

**Good of the Order:**

1. Sarah Ryan mentioned that students in her building organized the collection of personal hygiene items to be given to the Center for Youth
2. RASL Year-End Dinner being held Thursday May 18th at St. John Fisher College--Elaine Wilson Formal Lounge, 5:30; Michael Buckley is the keynote speaker
3. Teen Book Fest is Saturday, May 20th, at Nazareth College, 8:00-5:30

**Motion to adjourn:** Charlie Kelly made a motion, seconded by Karyn Bartnick.  
Adjourned at 5:43 p.m.

**Future Meetings: June 26, 2017, 9-11 a.m at East**

**Action Steps:**

1. Bylaws need to be approved as amended in February meeting.
2. Molly will send out e-mail asking for SLSC nominations for next year.

Respectfully submitted,  
Debbie Lyon