

Edison Career & Technology High School SCHOOL BASED PLANNING TEAM MEETING

Wednesday, February 2, 2022

6:00 PM - 7:30 PM (ZOOM)

Edison Career & Technology High School, 655 Colfax Street, Rochester, NY 14606

Facilitator: Jacob Scott

Note Taker: Kyla Harris

Time Keeper:

School Based Meeting Norms:

SBPT Members: Ebony Stubbs, Anthony Marshall, Howard Campbell, Annissa Hines, Richard Paufler, Adrienne Murray, Tegra Silver, Michael Swinton, David Burgess, Charmaine Cohen, Sandhya Gupta, Kyla Harris, Kevin Murphy, Sidney Rajab, Shaun Rodriguez, Andrea Seckel, Latresha Fuller, Robert Goldsberry, Babette Phillips, Jacob Scott



Attendees: Jacob Scott, Sandhya Gupta, Kyla Harris, Ebony Stubbs, Robert Goldsberry, Richard Paufler, Andrea Seckel, Latresha Fuller

Absent: Anthony Marshall, Howard Campbell, Annissa Hines, Adrienne Murray, Tegra Silver, Michael Swinton, David Burgess, Charmaine Cohen, Kevin Murphy, Sidney Rajab, Shaun Rodriguez, Babette Phillips,

Agenda:

- (1) Approving of minutes from past meetings - [folder link of past meetings minutes](#)
- (2) Building Wide Updates - Scott
 1. New Community Site Coordinator, Dr. Bridgitte Griffin
 2. [New School Board Commissioner](#) - Camille Simmons
 3. [Edison Pride Point System](#)
 4. [Edison Recruitment](#)
 5. Edison Expo - March 3 (during our Parent Teacher Conference)
 6. [Edison Career Tech Receivership Quarterly Report #2](#)
 7. [City of Rochester Commissioner of Dep of Environ Serv](#) - Richard Perrin
 8. ["All Hands on Deck" Education Summit](#) -
- (3) Parent Engagement Update - Dr. Cohen
- (4) Professional Development Incentive - Phillips
- (5) Clubs and Organizations - Murphy
- (6) Instructional Council Update - Burgess, Watkins
- (7) Closing

TIME

MIN

ACTIVITY

MINUTES

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| 6:10 PM | | Approval of Minutes | <p>Gupta approved November and December minutes, Richard Seconds. Minutes Approved.</p> <p>Harris will send them to the staff.</p> |
| 6:13 PM | | Building Wide Updates and Highlights | <p>A new Site Coordinator, Dr. Bridgitte Griffin, has been hired since Kathleen Trepanier was hired as the principal at School 12. Ms. Griffin runs the CET (Community Engagement Team)</p> <p>Camille Simmons is our New School Board Commissioner. She is an Edison Grad.</p> <p>New PBIS is tied into Power School System. It is a Pride Point System. A Power Point detailing the system was linked in the agenda.</p> <p>Edison Recruitment last week for incoming 9th graders. We have not received information from CO about School of Choice yet. CTE were proactive to start recruitment by reaching out to 8th grade counselors and had Zoom meetings with 8th grade classes. Some sessions were in Spanish (Bilingual students were used as translators)</p> <p>Edison Expo- March 3rd along with Parent Teacher Conference Day. We will have an in-person Parent Teacher conference, while also having 8th graders come to explore CTE, sports and clubs.</p> <p>Edison Career Tech Receivership Quarterly Report #2- It was due a few weeks ago. The link in the agenda provides a layout of level 1 and 2 of each indicator and how we will try to improve. Instructional Committee will also be reviewing it.</p> |

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| | | | <p>City of Rochester Commissioner of Dep of Environmental Serv - Richard Perrin visited our campus and all of our CTE classes last week. He is looking to hire CTE positions because he is having a lot of retirements in his department. He was impressed and will be keeping our students in mind.</p> <p>“All Hands on Deck” Education Summit - Dr. Cohen and her team gave a summit with breakout sessions (students session led by a recent grad, Kelly Brigs led a session and the chief led a session). Teachers were given PD credit.</p> |
| 6:26 PM | | Parent Engagement Update | <p>On February 10th, we will be having an ENL (English as a New Language) Parent Information Night. Breakout rooms will be for different languages (Spanish, Arabic, Somali, Nepali and Swahili). Parents received a flyer and will receive it again with a packet of information (ENL level, transcripts, ELL Parent Bill of Rights, and a Quick Reference Sheet for graduation requirements).</p> |
| 6:30 PM | | Professional Development Incentive | <p>The district has started a new program that offers Internal PD opportunities. Staff will be getting paid for taking two hour PDs.</p> |
| 6:32 PM | | Clubs and Organizations | <p>There are few RTA clubs that are running according to bylaws with agendas, minutes, participants</p> |
| 6:35 PM | | Instructional Council Update | <p>Requesting information/updates to be embedded in the meeting agendas.</p> |
| | | Closing | |

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| | | Assess what worked well about this meeting and what we would like to change + Plus (working well, build upon) ▲ Delta (opportunities of improvement) | + Plus- ▲ Delta- Wondering if more parents can attend if we move the meeting to 5:00. Ms. Stubbs doesn't mind the change. |
| Parking Lot | | | |
| | Next Meeting: Wednesday, March 2, 2022 Facilitator: Jacob Scott Notekeeper: Timekeeper: | | |