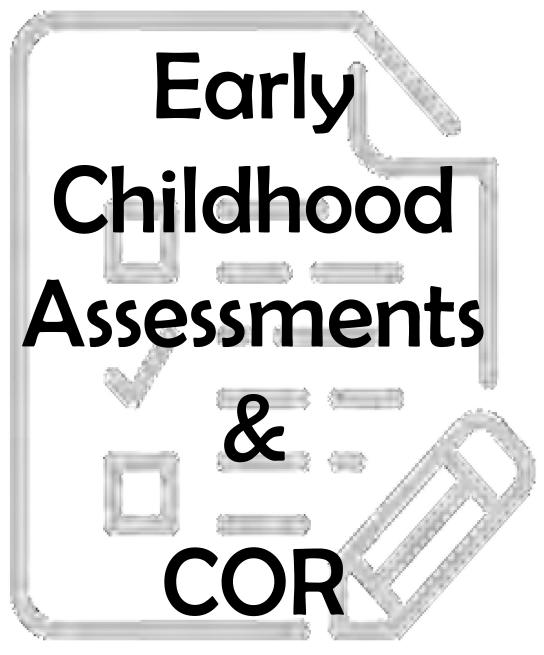
Section 4:



Information

Here is the preview of the report









Add or Remove Students in COR

If a student is new, not a transfer, please do the following:

• Go to the Roster page, bottom right hand corner, and click on the "plus" sign. The "Add Student" box will pop up. Complete all required fields. Be sure to use the RCSD ID # beginning with 890

If a student transfers in to your class please do the following:

- Contact Nancy O Heron (<u>Nancy.oheron@rcsdk12.org</u>) or Julie Engard
 (<u>Julie.engard@rcsdk12.org</u>) Send the student's name, district ID number, and, if possible, previous location.
- Please DO NOT add transfer students to your roster. This is important for us to be able to track students!

If a student leaves your class, please do the following:

- Go to the Roster page and select the student by clicking in the box to the left of his/her name.
 When you click in the box, a new banner appears with three dots on the upper right. Click on the dots and select "Archive" from the drop down menu
- After you have archived the student, please contact Nancy O Heron
 (Nancy.oheron@rcsdk12.org) or Julie Engard (Julie.engard@rcsdk12.org) Send the student's
 name, district ID number, and, if possible, new location.
- Please DO NOT move students. This is important for us to be able to track students!

COR End of Period Completion FYI

The goal for completing each COR period is 100%.

In situations that arise where 100% is not achievable, the minimum for completion at the end of each COR period is: 75% PER CHILD, PER DOMAIN!

It's important to look at each of the domains and not just the overall percentage, because if EACH DOMAIN is not at least 75% the data won't be counted in the overall report.

The breakdown by domain is as follows:

If a domain has 3 items, <u>EACH</u> item must be scored for EACH child.

The domains that have 3 items are:

- Approaches to Learning
- Physical Development and Health
- Social Studies

If a domain has 4 items, at least 3 of the items must be scored for EACH child.

The domains that has 4 items are:

- Creative Arts
- Science and Technology

If a domain has 5 items, at least 4 of the items must be scored for EACH child:

The domains that have 5 items are:

- Social and Emotional Development
- Math

Language, Literacy and Communication has 7 items; at least 5 of the items must be scored for each child.