



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM Agenda

Wednesday, November 20, 2024

4:15 pm – 5:00 pm

Location: Teams

Members: Nija Branca, Heidi Breidenstein, Emily Buss, Marc DellaGloria, Monica Graham, Amy Labrosa, Tom Pasqualucci, Sharifa Prior, Talya Sirianni, Elizabeth Soffa, Alan Tirre

Absent: Ezekiel Anderson, Dr. Samantha Brody, Evan Wilson

Guests: N/A

TimeKeeper: N/A

Notetaker: A. Labrosa

Facilitator: T. Pasqualucci

Attachments: N/A

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – pm	Call Meeting to Order	T. Pasqualucci/All	2nd by H. Breidenstein	
– pm	Review and Modify Agenda as needed (Vote: To approve agenda)	T. Pasqualucci/All	2nd by H. Breidenstein	4:20
- pm	NEW BUSINESS	All	<ul style="list-style-type: none"> ● First Responder youth certification event for youth, parents, educators and staff (M.Graham proposal) <i>(tabled last meeting)</i> <ul style="list-style-type: none"> ○ possible grants available ○ offered the link for review will determine if this is something that people want to move forward with for next school year potentially. ● Link 	
	Parent/Teacher Conference Organization	N. Branca	<ul style="list-style-type: none"> ● Discussion regarding universal sign up sheet for Parent Teacher Conferences ● Voted in June to approve a 2 week in advance parent teacher conference to sign up parents to make sure that appointments are made in advance. 	

			<ul style="list-style-type: none"> ● Discussion about 	
	SBPT Department Presentations	A. Tirre	<ul style="list-style-type: none"> ● Draft schedule <ul style="list-style-type: none"> ○ Discuss with teachers through weekly bulletin emails/through department heads regarding the schedule ○ Will there be in person time built into the schedule in some way to discuss the department presentations? Half days? Wednesday meetings? Superintendent conference days? ○ Unanimous vote to approve moving forward with department presentations using the schedule proposed. ● Draft prompt for departments 	
	Principal's Update <ul style="list-style-type: none"> ● Title I Survey Results 	A. Tirre	<ul style="list-style-type: none"> ● PTSA meeting discussed SBPT and additional parents expressed interest in joining. ● What is the process for moving forward for adding additional parents? <ul style="list-style-type: none"> ○ There should be 3 reps and 2 alternates - currently there are 2 reps and 0 alternates ○ parents can be nominated and elected through PTSA to join SBPT <p>SBPT Manual</p> <p>Brainstorm activities for Title I funds</p> <ul style="list-style-type: none"> ● Discussed survey results - 50 parents took a survey about topics the parents wanted to see Title I events and which activities parents would like to see. ● Title I team discussed hosting 3 primary events to engage families - one for 7th grade families, one for senior families, one open to all families <p>Working theme - "Do something"</p>	
	<i>Approval of September and October Minutes</i>	T. Pasqualucci	Votes Approved	
5:50-5:55pm	<i>Approval of Minutes</i> (Vote: To approve minutes)	T. Pasqualucci	Vote Approved	
- pm	Set Agenda for Next Meeting	T. Pasqualucci/All	Vote for Mental Health First Aid Responder program Department Presentations	
5:00pm	Adjourn Meeting (Vote: To adjourn meeting)	T. Pasqualucci	Vote Approved	

Snacks Today: BYO

Next Meeting: January 15 Next Snacks: BYOS

Future Meetings: 2/26, 3/26, 4/23, 5/21, 6/11

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.
Minutes to be posted on sotarochester.org after approval.