School Library System Council  
December 7, 2016 Minutes  
Wilson Commencement

Present: Sally Bub, Sr. Anna Derouchie, Charlie Kelly, Kim Lee, Deborah Lyon, Kathy Miller, Sarah Myers, Molly Ortiz-Brazak, Sarah Ryan, Colleen Sadowski, Edith Silver, Lisa Tilley, Dr. Reeves

1. Welcome: The meeting was called to order at 4:00pm.
2. Approval of minutes
3. Reports:
   a) SLS Director:
      - New Director of Teaching and Learning is Dr. Kendra March; 
      - Directors have to start doing a newsletter again;
      - December Book Give Away -- There are second and third grade book giveaways from Nila Webster; also, free books from RPL--librarians and classroom teachers should submit an e-mail for free books to Shelley Matthews, Rochester Public Library; shelley.matthews@libraryweb.org
      - True North Update -- Goes live December 19th; we have to submit forms and sign-in sheets for whatever PD we have offered since June 30, 2016; any PD offered between January and June has to be submitted by December 9, 2016; we need to brainstorm a list of PD providers for Colleen to submit for approval--this can include retirees;
      - Tech Camp will be offered again and it will be at the Gates-Chili High School; more details to follow
      - Sarah Myers is attending the FETC Conference in January
      - RPL did a fantastic job with the author visits in November; Tonia (RPL) is working on another author visit--London Ladd from Syracuse.
   b) RRLC:
      - There were over 100 participants at the Legislative Breakfast; RRLC and School Library Leaders will be meeting with legislators through March to advocate for libraries
      - March 1st is Advocacy Day--The theme is “Libraries are education”; libraries received 4-5% increase in funds last year, but it still isn’t back to where it has been
      - Nonadvocacy--CE programming; Let RRLC, Kathy Miller, know what we would like to see in CE; they are always looking for speakers and there is money to pay them
      - Grant opportunities:
         --Marketing mini-grants; Breakthrough grant--no in-kind needed; just a one-pager; the deadline is the end of January
         --Technology grant--goes through Colleen and the deadline is the end of June
      - Harold Packer grant went to Melissa Frost for a makerspace
   c) RPL:
--- Central Library is changing hours--Monday and Wednesday open until 8:30 p.m.
--- A new children’s library card will be coming out--good from birth to age 8
--- Consumer Credit Counseling--a person is working with teens on finances; a survey will be available soon and will be made public which we can link to on our library web pages
--- Board is reviewing fines and fees forgiveness program

d) Committees

**ILL:** ILL manual needs to be updated; we really need a one-sheet “how-to” cheat sheet; textbook ILL’s are going unfulfilled

**CCD:** Very little money is available; Colleen will check on the money situation; we can have either one big grant or two smaller grants

**Technology:** Many people are interested, but hard to get a time where they can all meet; time needs to be set up in advance

**Cataloging:** First meeting will be held on Monday, December 12th.

**Storytelling:** Committee has received $50.00 from Wegman’s; Vista was trying to find coaches for students--couldn’t this year, but maybe next year; Storytelling Festival is March 8th at St. John Fisher College; planning is going well

**Advocacy:** Colleen is chairperson of the “RAC”--Regional Advisory Council; Council wants any specific ideas on what we have done (working together) to save money; the Rochester Region is the only region that has provided Colleen with information; Regent Tillis wants specific dollar amounts to get a better idea of cost savings; Charley Kelly is trying to set up an Advocacy Committee

**Meeting**

**Continuing Education:** Charlie gave a handout of this committee’s minutes from their December 4th meeting; she will be sending out a survey to help plan an agenda for a Best Practices For Librarians workshop; workshops will be offered for early, schools, late schools, and secondary; Melissa is doing an E-Book 101 for librarians in January; Jeanne will contact Larisa Useda about grant equipment training workshop; librarians should submit the PD form to request credit for PD workshop before the course begins

**Special Clients:** Lisa Tilley reported that the committee will be meeting shortly; the following groups have been identified as special clients--homeless, ESOL, High-Low Interest, LGBTQ, Gifted; possible products may be booklists, brochures, lib guide, and/or Special Clients page on SLS website; it was suggested that maybe we could work with CCD grant committee for possible purchases

**Literacy Initiatives:** Author visit update reported by Colleen in her report; the committee met to brainstorm ideas, but nothing to report as far as any decisions as to how to proceed

**President’s Report:** Reviewed and changed Rochester School Library System By-Laws which Molly will post for all librarians.

**Good of the Order:** None.

**Motion to adjourn:** Sarah Ryan., seconded by Charlie Kelly. Adjourned at @6:00 PM

**Future Meetings:** February 28 (World of Inquiry), April 26 (DFTLC), June 26 (TBD).

**Action Steps:**
Plan of Service will be reviewed at next meeting
Respectfully submitted, Debbie Lyon