

Date: 9/13/16

<u>Members:</u>	
Jamie Lillis (RTA) Present	Margaret Brazwell (ASAR) Present
Sarah Myers (RTA) Present	Anita Jones (RAP) ABSENT
Rosalind LeBlanc (RTA) Present	Alicia Bell (RAP) ABSENT
Nancy Ranalletta (RTA) Present	(BENTE) Absent
Rebekka Cranmer (RTA) Present	(Parent) Present
Danielle Keefe (RTA) Present	Other: Beth Cross & Jason Branner
Jesse Brown (RTA) Present	
Josie Bradley (RTA) Present	
<u>Team Norms:</u> *Begin and end meeting on time! *Stick to agenda! *Rotate roles and responsibilities *Execute responsibilities and prepare “next steps”! *No sidebar conversations!	<u>Facilitator: Margaret Brazwell</u> <u>Timekeeper: Sarah Myers</u> <u>Notetaker: Rebekka Cranmer</u>
<u>Agenda:</u> 1) Minutes Approval (5 minutes) 2) R+ (2 minutes) 3) Administrative Report (10 minutes) 4) Committee Reports <ul style="list-style-type: none"> a) Parent Engagement (5 minutes) b) SOAR (5 minutes) c) RTI (5 minutes) d) Professional Development (5 minutes) e) Technology (5 minutes) f) ILT (5 minutes) g) Bente (5 minutes) h) RAP (5 minutes) i) Parents (5 minutes) 5) Review the SCEP Plan (10 minutes) 6) Roundtable (5 minutes)	
<u>Discussion/Decision Summary</u> 1) R+: Branner: Ms. Keefe for extra support with transitions. Myers: All teachers for helping with the computer schedules. Keefe: 3rd and 5th grade team for being the positive role models. Ranelleta: Ms. Hale for sending down students to support Kindergarten. Brazwell: All staff for being so supportive. Brazwell: All the staff that helped write the SIG grant. 2) Minutes Approval: Motion made by Sarah Myers for minute approval, Josie Bradley seconded	

3) Administrative Report:

- a) SIG grant was approved
 - i) This year will be our transition year.
 - ii) 3rd and 5th grade have stepped up and have become the remodels.
- b) Two new administrators - they are taking on testing and running grade level meetings
 - i) Jason Branner
 - ii) Elizabeth Cross
- c) Behavior Support team in place to work on social emotional piece
 - i) ATS, Counselors, CASE, Sentries, and admin

4) Committee Reports

a) Parent Engagement:

- i) Lillis: Picnic is too early this year, next year needs to be pushed a week later.
- ii) Lillis & Bradley will shop for picnic
- iii) Storyteller this year
- iv) Open house is coming up

b) SOAR:

- i) Cross: List was compiled from opening day for matrix on classroom managed behavior vs office managed behavior.
 - (1) SBPT is an agreement with matrix but is pending approval

c) RTI:

- i) RTI & ESS meetings will meet on the same day and will start soon

d) Professional Development:

- i) Dr. Budd is interested in holding building PDs for staff

e) Technology:

- i) Computer Lab schedule is up
- ii) Meeting tomorrow as a team with Thea Delehantey

f) ILT: No report - meeting is pending

g) Bente: No Report

h) RAP: No Report

i) Parents: No Report

5) Review the SCEP Plan:

- 1) Tenet 1 - District
- 2) Tenet 3 & 4 - ILT
- 3) Tenet 5 - SOAR
- 4) Tenet 6 - Parent Engagement

6) Roundtable:

- 1) Planning rooms need to be cleared out and put in proper storage rooms

Action Steps:

- 1) Card for Eva
- 2) Robo Call for picnic
- 3) Planning rooms need to be cleared out

Person Responsible:

- 1) Danielle Keefe
- 2) Dr. Brazwell
- 3) Dr. Brazwell

☒ **Tenet 2** Leaders ensure an articulated vision
☒ **Tenet 3** Leaders and staff support rigorous Instruction
☐ **Tenet 4** Teachers use instructional practices organized around daily lesson plans

Agenda items/steps for next meeting:

- 1) Team members need to review Quarter 4 notes of SCEP plan and come to next SBPT with ideas

<p><input checked="" type="checkbox"/> Tenet 5 The School supports partnerships to develop social and emotional developmental health</p> <p><input checked="" type="checkbox"/> Tenet 6 The school atmosphere is welcoming and fosters a feeling of belonging and trust. It freely encourages families to engage with the school leading to increased student success</p>	
<p><u>Dates of Next Meetings:</u> 10/4/16</p>	