

Date: 8/30/16

<u>Members:</u>	
Jamie Lillis (RTA) Present	Margaret Brazwell (ASAR) Present
Sarah Myers (RTA) Present	Anita Jones (RAP) ABSENT
Rosalind LeBlanc (RTA) ABSENT	Alicia Bell (RAP) ABSENT
Nancy Ranalletta (RTA) Present	(BENTE) Absent
Rebekka Cranmer (RTA) Present	(Parent) Present
Danielle Keefe (RTA) Present	ILT Members: Michelle Roberts, Deanna Calvert, and Beth Cross
Jesse Brown (RTA) ABSENT	
Josie Bradley (RTA) ABSENT	
<u>Team Norms:</u> *Begin and end meeting on time! *Stick to agenda! *Rotate roles and responsibilities *Execute responsibilities and prepare “next steps”! *No sidebar conversations!	<u>Facilitator: Margaret Brazwell</u> <u>Timekeeper: Sarah Myers</u> <u>Notetaker: Rebekka Cranmer</u>
<u>Agenda:</u> <ol style="list-style-type: none"> <li>1) R+</li> <li>2) Minutes Approval</li> <li>3) Administrative Report</li> <li>4) Committee Reports               <ol style="list-style-type: none"> <li>a) Parent Engagement</li> <li>b) SOAR</li> <li>c) RTI</li> <li>d) Professional Development</li> <li>e) Technology</li> <li>f) ILT</li> <li>g) Bente</li> <li>h) RAP</li> <li>i) Parents</li> </ol> </li> <li>5) Review the SCEP Plan</li> <li>6) Roundtable</li> </ol>	
<u>Discussion/Decision Summary</u> <ol style="list-style-type: none"> <li>1) <b>R+:</b> U of R students for coming in and helping with room setup. Custodial Staff did an excellent job getting the building ready.</li> <li>2) <b>Minutes Approval:</b> Motion made by Jamie Lillis for minute approval, Sarah Myers seconded 8/17/2016</li> <li>3) <b>Administrative Report:</b></li> </ol>	

- a) Huge staff change
- b) Program change - we may become an EPO with SUNY Geneseo if the SIG grant is approved
- c) Focus will be on literacy, parent engagement, and student motivation for this coming school year

#### 4) Committee Reports

- a) **Parent Engagement:** Turn out for orientation for both elementary and middle school was good. Teachers will be asked to engage 2 parents to join PTO or SBPT. Room 301 will be the parent engagement area where meetings can be held
- b) **SOAR:** Cross: Focus will be more consistent this year. Opening day we will examine SOAR, roll out, and Committee members. Look at referral data, student celebrations (use of student and teacher input.
  - i) Opening day
    - (1) have teacher input into classroom vs. office managed behaviors
    - (2) Committee signups
- c) **RTI:**
  - i) Roberts: Culiver will serve as the intermediate liaison and Roberts will serve as the Primary Liaison. Looking to have Primary, Intermediate, and Middle School RTI teams.
  - ii) Jamie: Took AIMSweb PD over summer. Jamie will test her classroom first and turnkey the rest of the staff. AIMSweb is now called AIMSweb PLUS - has added comprehension to ELA and word problems to math. K-1 is given 1:1. Report will give composite score that will be used for RTI. Will be given on the computer now.
  - iii) Cross: ELA and Math Pre-Assessments for grades 3-8 will take approximately 1 hour and a Post-Assessment in the Spring - will be aligned with the Common Core.
- d) **Professional Development:**
  - i) Focus needs to be placed on what the next few months of PDs will look like
- e) **Technology: No report**
- f) **ILT: No report**
- g) **Bente: No Report**
- h) **RAP: No Report**
- i) **Parents: No Report**

#### 5) Review the SCEP Plan:

- Team members need to review Quarter 4 notes of SCEP plan and come to next SBPT with ideas

#### 6) Roundtable: None

#### Action Steps:

- 1) Run an election for parents to be on SBPT
- 2) Follow up with Mr. Gates about WEP workers use of computers
- 3) Committee signups
- 4) Classroom vs office behavior matrix examples
- 5) AIMSweb Cheat sheet
- 6) New Teacher 19 orientation

#### Person Responsible:

- 1) Deanna Calvert
- 2) Margaret Brazwell
- 3) Jamie & Sarah
- 4) Rebekka
- 5) Jamie
- 6) Danielle

\_x\_ **Tenet 2** Leaders ensure an articulated vision

\_x\_ **Tenet 3** Leaders and staff support rigorous Instruction

\_\_\_ **Tenet 4** Teachers use instructional practices organized around daily lesson plans

\_x\_ **Tenet 5** The School supports partnerships to develop social and emotional developmental health

#### Agenda items/steps for next meeting:

- 1) Team members need to review Quarter 4 notes of SCEP plan and come to next SBPT with ideas

x   **Tenet 6** The school atmosphere is welcoming and fosters a feeling of belonging and trust. It freely encourages families to engage with the school leading to increased student success

**Dates of Next Meetings:** 9/13/16