**World of Inquiry School**

**SBPT Agenda**

**May 17, 2018**

**4:00-5:00pm**

**Facilitator: Nissa Youngren Time Keeper: Jessica Aldinger Secretary: Kerry Robertson**

**Members present: Yosef George, Gina Porretta-Baker, Jessica Aldinger, Nissa Youngren, Kerry Robertson, Sheelarani Webster**

**Members absent: Jessica Flanders, Nicole McCoy, Jamila Suhail, Robert Bond, Nicole McCoy, Nancy Resto, Eman Muthana, Demarion Brown**

**Agenda**:

**Review and Approval of minutes from the March Meeting**

**Minutes approved with some corrections.**

**June 1 Early Dismissal Professional Development Plan:**

|  |  |  |
| --- | --- | --- |
| Time | Secondary | Elementary |
| 11:15 - 12:15 | Common Planning  \*Committees that have immediate work/deadlines should meet during this time:   * Secondary Handbook * Uniform * Any others | ----------------------------- |
| 12:20 -1:20 | Lunch with Adult Crews/Mindfulness Check-In  Visit the Food Truck @ WOIS from 12:00-1:15:  ***Verno on the Roll*** | |
| 1:20- 2:15 | Gender Identity Professional Learning Experience-  (gymnasium) | |
| 2:15 - 2:30 | RTA time  (gymnasium) | |
| 2:30 - 3:35 | ----------------------------- | Common Planning  \*Committees that have immediate work/deadlines should meet during this time |
|
| 2:45 - 5:00 | \*Retirement Party for Marianne Burke @ Murphy’s Law | |

* **From 1:00-3:30 Kindergarten Sneak Peak, incoming students and parents will come meet teachers and sign up for Brigance testing on June 11th and 13th. Students will come back in on August 28th in small groups to meet their assigned teacher and visit their new classroom.**

**EL Work Plan Update: Sheela**

* **Benchmark information has been set. The Work Plan will include more Deeper Learning items. The instructional coaches will begin creating Work Plan Cheat sheet for the 2018-2019 Academic Year. This document should be available to review on June 7th, our final SBPT meeting.**

**Update RTA Voluntary Interview Process: Nissa and Sheela**

* **Interviews went very smoothly. There were a number of excellent candidates. Felt comfortable sharing this with school staff. People who are interested in our school, but are also very interesting people. Easy to see certain people fitting nicely into the positions we are considering. One candidate is helping to chaperone the high school Adirondack trip. Also in the process of converting a position into an art position. Candidates were ranked and this was shared with them.**

**Update Focused Committee Work for Second Semester**

**SLC K-12 Attendance Update: ~~Jamila and Robert~~**

* + **Data not yet shared to review**

**Uniform Committee: Kim and Sheela**

* + **Diverse group of individuals from Secondary because there was no change to the policy for Elem for this past year, but there are some elementary teachers on it, as well as SSOs, secretarial staff, etc.**
  + **The team has developed a survey for parents to complete around Uniforms.**
  + **The team is reviewing current research and the current Code of Conduct to make informed decisions as a team.**
  + **There are currently no changes considered for Elementary students.**
  + **There may be a change in vendor due to costs.**
  + **Will go into the Secondary Handbook when complete, and will be sent home to families as soon as it is complete; before school ends.**

**Secondary Teacher and Student Handbook Revision Committee: ~~Robert~~ and Gina**

* + **Is being updated, old version, being done by teachers for teachers**
  + **Have met twice, they are looking for Middle School members. Mark Blair and Andrew Fox volunteered and someone else. Want to get parent and students involved. Surveys will be sent out by Monday 5/21. Resch doing SWMM section, breaking up who does which section.**
  + **Want to have it done by the second week of July.**

**Fundraising Committee:  ~~Jamila~~**

* + **Committees are paid for work when they are planning a new**
  + **We reviewed the document shared by Jamila but don’t feel we can make any decisions yet. The committee needs to get together to continue their planning and share updates with SBPT by June 7th.**
  + **Will there be a Google doc to show fundraising events? There will be a separate calendar to keep track of this on.**
  + **Was there a call to staff to serve on the Fundraising Committee? Who is on the committee? No email was sent recruiting staff to serve on this committee. Mark Blair was recommended to serve by Sheela. Jamila Suhail and Lynn Vona are on the committee.**

**PTC Update 4:50-4:55: Nissa and Yousuf**

* + **No new updates. The parents did an amazing job with the PTC Teacher Appreciation Week!!!!! Staff felt very appreciated, spirits were lifted throughout the building.**
  + **PTC sent out flyer for end of year party at Seabreeze, Saturday, June 16th. We need to work on adding “Sponsor a Family” option to support families who can’t afford these opportunities. We have a 503C that can be used to support this.**
  + **Family Camp is this coming weekend May 19th and 20th. This opportunity was supported through Title I funds. More families than usual are able to take advantage of this opportunity.**
  + **District is asking us to do parent elections for SBPT for next year now instead of in the fall.**

**Agenda for next meeting: June 7, 4:55-5:00**

* + **Decide if we can have SBPT elections for parents at the end of this year as opposed to the fall.**
  + **Review Work Plan**
  + **Fundraising Committee Updates**
  + **Teacher Transfer Updates**
  + **Handbook and Uniform Updates**
  + **PTC Updates**