

School-Based Planning Team

Date: June 9, 2021

Time: 2:00pm - 3:00pm

Location: Francis Parker School No. 23

Facilitator: Katie

Time keeper: Aprille

Note taker: Jessa

Norms Tracker: Carla

Members Present: Katie Yarlett-Fenti, Carla Roberts, Patricia Taboada-Serrano, Jenn Rothfuss, Patricia McKinney, Kevin White, Greg Kunzer, Caroline Carello, Jaime Kamauf, Jessa Perez, Aniquette Kirton

Non-SBPT Members Present: Aprille Burton, Kim McInerney, Josh Dean

Schedule [120 min]

Time	Mins.	Action/Activity	Person Responsible	Target Dates	Status
2:00 pm - 2:02 pm	2	Review objectives for today/Agenda Standing Items: <ul style="list-style-type: none"> Assign Times & Roles Review Norms 2021-22 SCEP Expectations Form Review 2021-22 SCEP Template Review Create Commitment Statements Commitment 1 Agenda for next meeting 	Facilitator		
2:02pm - 2:04pm	2	Topic: Assign Roles NOTES: <ul style="list-style-type: none"> Done 	Facilitator		
2:04pm - 2:06pm	2	Topic: <u>Review Norms</u> NOTES: <ul style="list-style-type: none"> Take an inquiry stance Ground statements in evidence Assume positive intentions and take responsibility for impact Stick to protocol and hear all voices Start and end on time Be here now Expect non-closure 	Norms Tracker		

		<ul style="list-style-type: none"> Expect discomfort in the service of learning 			
2:06pm - 2:16pm	10	Topic: 2021-22 SCEP Expectations Form Review NOTES: <ul style="list-style-type: none"> Reviewed Expectations 	Katie		
2:16pm - 2:30pm	14	Topic: 2021-22 SCEP Template Review NOTES: <ul style="list-style-type: none"> Reviewed SCEP Template 			
2:30pm - 2:40pm	20	Topic: Create Commitment Statements NOTES: <ul style="list-style-type: none"> Our 2 commitment areas: <ul style="list-style-type: none"> Positive and Inclusive School Environment <ul style="list-style-type: none"> Student leadership SEL Building relationships Student Engagement <ul style="list-style-type: none"> Discussion protocols PBL Focus- hands-on activities Reviewed examples of statements. 	All		
2:40pm - 3:55pm	75	Topic: Commitment 1 NOTES: <ul style="list-style-type: none"> We commit to deepening relationships among students, families, staff, and the community by creating a positive and inclusive school environment that values student equity, voice and leadership. Topic: Commitment 2 NOTES: <ul style="list-style-type: none"> We commit to fostering active student engagement through culturally responsive and student-centered teaching practices. 			
3:55pm - 3:58pm	3	Topic: Agenda for Next Meeting NOTES: Next Mtg. June 9th @ 2:00pm <ul style="list-style-type: none"> Assign Times & Roles Review Norms Approval of Minutes 			

		<ul style="list-style-type: none">Continue with SCEP			
3:58pm - 4:00pm	2	Discuss what worked well about this meeting and what we would like to change next time			
		Plus +	Delta Δ		
		<ul style="list-style-type: none">Effective use of timeTeamwork	<ul style="list-style-type: none">		