

# School-Based Planning Team

**Date:** May 5, 2021

**Time:** 2:00pm - 3:00pm

**Location:** Francis Parker School No. 23

**Facilitator:** Greg

**Time keeper:** Kim

**Note taker:** Aprille

**Norms Tracker:** Jaime

**Members Present:** Katie Yarlett-Fenti, ~~Carla Roberts~~, Patricia Taboada-Serrano, Jenn Rothfuss, Patricia McKinney, ~~Kevin White~~, Greg Kunzer, ~~Caroline Carallo~~, Jaime Kamauf, Jessa Perez, ~~Anquinette Kirton~~

**Non-SBPT Members Present:** Aprille Burton, Kim McInerney

## Schedule [60 min]

Time	Mins.	Action/Activity	Person Responsible	Target Dates	Status
2:00 pm - 2:03 pm	3	<b>Review objectives for today/Agenda</b> Standing Items: <ul style="list-style-type: none"> <li>• Assign Times &amp; Roles</li> <li>• Review Norms</li> <li>• Approval of Minutes</li> <li>• Equity Self-Reflection</li> <li>• Student Interviews</li> </ul>	Katie		
2:03pm - 2:05pm	2	<b>Topic: Assign Roles</b> <b>NOTES:</b> <ul style="list-style-type: none"> <li>• Done</li> </ul>	All		
2:05pm - 2:45	40	<b>Topic: 2021-2022 SCEP Equity Self-Reflection</b> <b>NOTES:</b> <ul style="list-style-type: none"> <li>• Starting from equity and then building those components in</li> <li>• <a href="#">EQUITY SELF-REFLECTION FOR IDENTIFIED SCHOOLS (Due May 15, 2021)</a>: Went through each category and rated them as emerging (beginning stage, pockets), integrating (starting to do things as a group), and sustaining (embedded into our culture) by each member voting.               <ul style="list-style-type: none"> <li>○ <b>A Welcoming and Affirming Environment</b>- happening in pockets; need to work on creating close relationships with families; we can find ways to reach out to families to gather more data; have a process and structure (second step) with SEL- then you can implement other supplement supports; students need to see themselves in our building</li> <li>○ <b>High Expectations and Rigorous Instruction</b>- student council, safety team, standard bearers; PBL, current events in guided reading and morning meetings; can older students assess their biases?; start</li> </ul> </li> </ul>	All		

		<p>conversations using videos (2nd step); 6th grade social justice projects (units, poetry, books)</p> <ul style="list-style-type: none"> <li>○ <b>Inclusive Curriculum and Assessment</b>-daily current events are happening in a few classrooms; how can we supplement our curriculum with texts(pbl- good time to bring in more texts)?</li> <li>○ <b>Ongoing Professional Learning and Support</b>- PBL planning &amp; vertical teaming- we saw this as a strength; find resources to bring to our school (implicit bias harvard test); “How this looks in our school” was recorded in the word document for each category (are we looking at it for the whole school or are we looking at it in pockets?)</li> </ul> <ul style="list-style-type: none"> <li>● <a href="#">Link to CR-S Framework</a></li> </ul>							
2:55pm - 2:58pm	3	<p><b>Topic: Agenda for Next Meeting</b></p> <p><b>NOTES: Next Mtg. May 12th @ 2:00pm</b></p> <ul style="list-style-type: none"> <li>● <b>Student Interviews (Due 5/31/21)</b></li> <li>● <a href="#">Background</a></li> <li>● <a href="#">Review Student Interview Agenda</a></li> <li>● 5 Student Questions <ul style="list-style-type: none"> <li>○</li> </ul> </li> <li>● Student Selection <ul style="list-style-type: none"> <li>○</li> </ul> </li> <li>● Assign Interviewers <ul style="list-style-type: none"> <li>○</li> </ul> </li> </ul>	All						
2:58pm - 3:00pm	2	<p><b>Discuss what worked well about this meeting and what we would like to change next time</b></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center; width: 50%;">Plus +</th> <th style="text-align: center; width: 50%;">Delta Δ</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">●</td> <td style="text-align: center;">●</td> </tr> </tbody> </table>		Plus +	Delta Δ	●	●		
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