School Based Planning Team

July 11, 2019

In Attendance: J. Osborne, L. Garrow, E. Ellingham, K. Frank, L. Gauvin, L. Oliver, K. Frank, K. Hall, S. Franzese, M. Michel

Agenda:

1. **Review SCEP:**
   - Tenet 2: Changed By September 2019 to September 2020
   - Tenet 3: Create a Smart Goal: *By November 1st 2019, all lesson plans will include evidence of learning targets, workshop model, and reference to the Next Generation Standards and the NYS Standards for Social Studies. Lesson plans will include consideration of suggested components*

2. **Vote on CFAs and AimsWeb progress monitoring in Reading and Math** (monthly - Tier 1, biweekly - Tier 2, and weekly - Tier 3)
   - **AimsWeb Progress Monitoring:**
     1. For reading, grades 1-6 will progress monitor using ORF. Kindergarten will use LWSF.
     2. For math, grades 2-6 will use NSF. Kindergarten will use NNF and grade 1 will use MFF.
     3. VOTE: 9 in favor of; 0 opposed
   - **CFA (Common Formative Assessments)**
     1. CFA will be at grade level, classroom assessments will be at student's level.
     2. Teachers can create own CFA using eDoctrina (PD will be given)
     3. Teachers will long range plan
     4. Each grade level will discuss how to use the CFA (curriculum based) per unit of learning
     5. VOTE: 9 in favor of; 0 opposed

3. **New Business**
   - A Professional Development needs survey will be sent out to staff for PD to determine grade level meetings
   - We need the following representatives for SBPT:
     1. 3 Parents of students
     2. 1 RAP
   - Any PD requests will need to be filled out and submitted to SBPT prior to the 1st PD session for approval
   - L. Garrow sent out the PD request forms
   - L. Garrow will call E. Brown to identify parent representatives on SBPT. Tentative dates are August 26 – August 29 in the afternoons

   Next Meeting Agenda:

   1. Ground Rules
   2. Scheduling of Meetings