



John Walton Spencer School #16

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"Our School, Where Children and Learning Come First"

School Based Planning Team Minutes

Meeting Date: Monday, May 18, 2020

Meeting Time: 11:30-12:30

Place: Zoom

Members Present: Michele Michel, Intervention Teacher
Jennifer Osborne, Intervention Teacher
Lisa Garrow, Principal
Stacy Franzese, First Grade Teacher
Kerry Hall, Fourth Grade Teacher
Lauren Gauvin, Fourth Grade Teacher
Katy Frank, Fifth Grade Teacher
Ellie Ellingham, Music Teacher
Cory Hunneyman, Parent
Lee Wingo, Assistant Principal
Lisa Oliver, Third Grade Teacher
Amy Schramm, RTA Rep

Members Absent: Dominique Anderson, Parent
Michelle Allen, Parent
Ernestine Brown, Parent Liaison

Agenda Items:

- I. Members signed off on previous meeting's minutes
- II. Update on School Closure

According to RCSD, school will remain in session until June 25 for students and June 26 for staff. Mike Schmidt sent an email about protocols for RCSD due to Covid 19. No information about returning in the fall is available. L. Garrow will send an email with updates. Memorial Day is a day off for schools.

III. CFAs - update on documentation

A suggestion was made to add CFAs (ELA, Math) to a google drive for easy access. A calendar of when to administer CFAs is forthcoming.

IV. Budget

Lauren shared with Lisa where in the contract it states that the budget should be shared with SBPT. As soon as Lisa gets a copy of the budget, it will be shared.

V. Reading Program

Training for the Pearson My View reading program begins on May 27. Teachers need to sign up for the classes according to their grade levels. Roll out is by network teams. Our school will still use the program Being a Writer for writer's workshop.

VI. Grading Protocol for 4th quarter

A network meeting is scheduled on May 19th for classroom teachers. K. Frank will send out Google slides from district. Many students are not participating in class or returning work. SBPT discussed marking N/A on student report cards for students instead of Pass, since it sends the wrong message. A uniform comment will be added to the report cards on how the student participated in the fourth quarter.

VII New Business

Teachers that currently hold positions on the SBPT and Building Committee will continue until September. In September, a vote to elect new members will occur.

Moving up ceremonies for Pre-K, K and 6th grade. Per L. Garrow, she would like L. Wingo and R. Burns to take charge of coordination with teachers.

Next Meeting: Tuesday, June 2, 2020 10:00 a.m.

Agenda: Event Calendar

Summer PD

Data Notebooks/Portfolios