

School-Based Planning Team Meeting (CANCELLED)

Date: November 22, 2022

Time: 3:30pm - 4:30pm

Location: Francis Parker School No. 23

Facilitator:

Time keeper:

Note taker:

Norms Tracker:

Members Present: CANCELLED (Too many members scheduled to be absent; no quorum could be established for RTA or ASAR)

Schedule [60 min]

| Time | Mins. | Action/Activity | Person Responsible | Target Dates | Status |
|-----------------|-------|--|--------------------|--------------|--------|
| 3:30pm - 3:32pm | 2 | Review objectives for today/Agenda Standing Items: <ul style="list-style-type: none">• Assign Times & Roles• Review Norms• PD Approval | Facilitator | | |
| 3:32pm - 3:34pm | 2 | Topic: Assign Times and Roles NOTES: <ul style="list-style-type: none">• Done | Facilitator | | |
| 3:34pm - 3:36pm | 2 | Topic: Review Norms NOTES: <ul style="list-style-type: none">• Take an inquiry stance• Ground statements in evidence• Assume positive intentions and take responsibility for impact• Stick to protocol and hear all voices• Start and end on time• Be here now• Expect non-closure• Expect discomfort in the service of learning | Norms Tracker | | |

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| | | Topic: NOTES: <ul style="list-style-type: none"> | | | | | |
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| | | Topic: NOTES: <ul style="list-style-type: none"> | | | | | |
| | | Topic: New Business NOTES: <ul style="list-style-type: none"> | | | | | |
| | | Topic: Agenda for Next Meeting NOTES: Next Mtg. December 21st @ 3:30pm <ul style="list-style-type: none">Assign Times & RolesReview NormsApproval of Minutes | | | | | |
| | | Discuss what worked well about this meeting and what we would like to change next time | | | | | |
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| Plus + | Delta Δ | | | | | | |

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