

## **SBPT MEETING**

**Date:** 09/17/2025

**Time:** 3:30pm - 4:30pm

**Location:** Francis Parker School No. 23/Microsoft Teams

**Facilitator:** Katie

**Time keeper:** Gabby

**Note taker:** Clayton

**Norms Tracker:** Cheril

**Members Present:** Katie Yarlett-Fenti, Cheril Passamonte, Lisa Clayton, Danielle King, ~~Katherine Clark-Walter, Kristin Waxmonsky, Robin Goldberg~~, Gabby Lahoda, ~~Norman Fearington, Patricia McKinney~~

**Guests:**

**Schedule** [60 min]

Time	Mins.	Action/Activity	Person Responsible	Target Dates		Status
	4	<b>Review objectives for today/Agenda</b> Standing Items: <ul style="list-style-type: none"> <li>• Welcome New Members</li> <li>• Assign Times &amp; Roles (Standing)</li> <li>• Review Norms (Standing)</li> <li>• PD Approval (Standing)</li> <li>• School Improvement Plan</li> <li>• New Business- Pluses and Deltas</li> </ul>	Facilitator			
	1	<b>Topic: Assign Times and Roles</b> <b>NOTES:</b> <ul style="list-style-type: none"> <li>• Done</li> </ul>	Facilitator			
	2	<b>Topic: Review Norms</b> <b>NOTES:</b> <ul style="list-style-type: none"> <li>• Take an inquiry stance</li> <li>• Ground statements in evidence</li> <li>• Assume positive intentions and take responsibility for impact</li> <li>• Stick to protocol and hear all voices</li> <li>• Start and end on time</li> <li>• Be here now</li> <li>• Expect non-closure</li> <li>• Expect discomfort in the service of learning</li> </ul>	Norms Tracker			
	0	<b>Topic: PD Approval</b> <b>NOTES:</b>	Katie			

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		<ul style="list-style-type: none"> <li>None to approve</li> </ul>				
	10	<b>Topic: Shared Governance Committees</b> <b>NOTES:</b> <ul style="list-style-type: none"> <li>Made changes to each committee's events and focus areas.</li> <li>PTA is now PTO- officers made this decision through a vote. No longer have a membership fee, officers the same (2 year term)</li> <li>Teams are to meet on Wed PD days</li> </ul>	All			
	15	<b>Topic: School Improvement Plan</b> <b>NOTES:</b> <ul style="list-style-type: none"> <li>Reviewed Plan- 3 goals are concrete</li> <li>Reading for literature (central idea) showing up more on state test</li> <li>Close Reading- compare/contrast both nonfiction/fiction</li> <li>Laser focus on RI2, RL2 and W4</li> <li>Math-focus on constructed responses using Try, Discuss, and Connect</li> <li>Con't using student centers for practice</li> <li>Using the data from the School Climate Responses- 25-26 Academic Culture Focus: student voice, building positive relationships, getting students more involved</li> <li>Roc Restorative Champions will run traininginf for peer mediation</li> </ul>	All			
4:18	5	<b>Topic: New Business</b> <b>NOTES:</b> <ul style="list-style-type: none"> <li>K-1 CKLA Knowledge Strand</li> <li>3rd CKLA Phonics</li> </ul>	All			
4:28	3	<b>Topic: Agenda for Next Meeting</b> <b>NOTES: Next meeting</b> <ul style="list-style-type: none"> <li>CKLA Phonics (3) and Knowledge Strands (K-1)</li> <li>Intervention Groups and Programs</li> </ul>	All			
4:29	1	<b>Discuss what worked well about this meeting and what we would like to change next time</b>				

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		<b>Plus +</b>	<b>Delta Δ</b>	
		<ul style="list-style-type: none"><li>● Productive</li><li>● Agenda was made in advance</li></ul>	<ul style="list-style-type: none"><li>● More participation</li><li>● Did not end on time</li></ul>	
4:30	-	Meeting Adjourned		