

School-Based Planning Team

Date: June 19, 2020

Location: Francis Parker School No. 23

Facilitator: K. Yarlett

Time keeper: A. Burton

Note taker: J. Swick

Next steps tracker: C. Roberts

Norms Tracker: K. Buonomo

Members Present: Katie Yarlett-Fenti, Kim Buonomo, Aprille Burton, Carla Roberts, Joanne Swick, Juliet Sullivan, Jenn Rothfuss, Patricia McKinney, Ms. Kirton

Schedule [90 min]

Time	Mins.	Action/Activity	Person Responsible	Target Dates	Status
3:15 pm - 4:15 pm	90 min 2	Review objectives for today/Agenda <ul style="list-style-type: none">Review Norms (Standing)Approval of Minutes (Standing)SCEP Plan Vote	Katie		
	2	Approval of Minutes NOTES: <ul style="list-style-type: none">N/A	All		
	1	Topic: Review Norms NOTES: <ul style="list-style-type: none">Done	Carla		
	40	Topic: SCEP Plan Final Review and Vote NOTES: <ol style="list-style-type: none">Katie shared final SCEP Plan with staff and SBPT yesterday.We went through the SCEP one final time and took a vote:<ul style="list-style-type: none">Swick- APPROVEDYarlett- APPROVEDRothfuss- APPROVEDMcKinney- APPROVEDRoberts- APPROVEDBurton- APPROVEDSullivan (parent)- APPROVED	Katie		

		<ul style="list-style-type: none">○ Buonomo- APPROVED○ Kirton (parent)- APPROVED○ Clayton (via phone)- APPROVED			
	2	Topic: Agenda for Next Meeting NOTES: <ul style="list-style-type: none">• Review Norms (Standing)• Approval of Minutes (Standing)•	All		
	3	Discuss what worked well about this meeting and what we would like to change next time			
		Plus +:	Delta Δ:		
		•	•		