

Date: April 29, 2020

Location: Francis Parker School No. 23

Facilitator: K. Yarlett

Time keeper: K. Buonomo

Note taker: J. Swick

Next steps tracker: A. Burton

Norms Tracker: C. Roberts

Members Present: Katie Yarlett-Fenti, Kim Buonomo, Aprille Burton, Carla Roberts, Joanne Swick, Juliet Sullivan, Jenn Rothfuss, Patricia McKinney

Schedule [90 min]

Time	Mins.	Action/Activity	Person Responsible	Target Dates	Status
3:15 pm - 4:15 pm	60 min 2	Review objectives for today/Agenda <ul style="list-style-type: none">Review Norms (Standing)Approval of Minutes (Standing)Staffing- Voluntary Transfer RankingsSCEP Plan Mid-Year Report/School Climate SurveyAgenda for next meeting (Standing)Pluses/Deltas (Standing)	Katie		
	5	Approval of Minutes NOTES: <ul style="list-style-type: none">Minutes from last meeting approved	All		
	1	Topic: Review Norms NOTES: <ul style="list-style-type: none">	Carla		
	3	Topic: Staffing- Voluntary Transfer Rankings NOTES: <ul style="list-style-type: none">There were 212 applications for voluntary transfer. From that pile, we narrowed it down.We interviewed for general education (3 candidates) and special education teachers (3 candidates).Transfer process was reopened for Schools 20 and 43. More interviews will occur this Friday.We are still deciding rankings, based on what our 12:1:1 will look like next year.All rankings are due May 8th.List of candidates will be shared next week with team	Katie		
	39	Topic: SCEP Plan Mid-Year Report/School Climate Survey NOTES:	Al		

		<ul style="list-style-type: none"> • Katie shared the District's SCEP PowerPoint and Superintendent's Goals for this year. • Reviewed stakeholder participation • The goals will remain the same for next year, but the targets will change • We have to identify needs and root causes, theories and hypotheses • Shared Mid-Year SCEP Review Data • Based on Winter NWEA, we are slightly off track with our ELA and Math data. • Chronic Absenteeism- it was suggested that we reward excellent or perfect attendance every quarter. • School Climate survey (school based)- Communication: 16/16 classrooms use an app to communicate; 12/16 classrooms send a newsletter at least monthly • Based on Winter NWEA, 4/11 ELL students met their growth targets (1 at each grade level 3-6); 36% met growth target. Would ELL students who are also SPED be counted twice? • Suspensions- Off track- There have been 18 to date; 10 from SWD, and 16 were African American. Yarlett shared the monthly disciplinary referral chart- is there a way to break it down by repeat offenders? • Discussion- what do you think are some of the root causes of our disciplinary issues? Students' lack of relationships with adults in the building, lots of changes with staff mid-year with cuts, long term subs etc., upheaval with everything district-wide, different relationships with students between classrooms, lack of consistency, a huge of influx of SPED students to our school, "gang mentality" in 6th grade, needing to build relationships with students, teachers and parents, lack of students' understanding of their role as a learner, no accountability from students, placement of students 			
	2	<p>Topic: Agenda for Next Meeting</p> <p>NOTES:</p> <ul style="list-style-type: none"> • Review Norms (Standing) • Approval of Minutes (Standing) • SCEP Plan Review and Drafting (Standing) <ul style="list-style-type: none"> ○ 3:30-5:00 ○ SBPT will reiew the disciplinary data to review before meeting ○ Dive deeper into the data and look at tools to use and activities ○ Start with Suspension • Agenda for next meeting (Standing) • Pluses/Deltas (Standing) 	All		
	2	Discuss what worked well about this meeting and what we would like to change next time			

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