

School-Based Planning Team

Date: 02/26/2025

Time: 3:30pm - 4:30pm

Location: Francis Parker School No. 23/Microsoft Teams

Facilitator: Katie

Time keeper: Goldberg

Note taker: Megan

Norms Tracker: Walter

Members Present: Katie Yarlett-Fenti, ~~Cherit Passamonte~~, Megan O'Hara, Danielle King, Katherine Clark-Walter, ~~Kristin Waxmonsky~~, Robin Goldberg, Gabby Lahoda, ~~Norman Fearington~~, ~~Patricia McKinney~~, ~~Carla Roberts~~

Guests:

Schedule [60 min]

Time	Mins.	Action/Activity	Person Responsible	Target Dates	Status
3:35	1	Review objectives for today/Agenda Standing Items: <ul style="list-style-type: none"> Welcome New Members Assign Times & Roles (Standing) Review Norms (Standing) PD Approval (Standing) Events Committees School Improvement Plan New Business 	Facilitator		
3:36	1	Topic: Assign Times and Roles NOTES: <ul style="list-style-type: none"> Done 	Facilitator		
3:37	1	Topic: <u>Review Norms</u> NOTES: <ul style="list-style-type: none"> Take an inquiry stance Ground statements in evidence Assume positive intentions and take responsibility for impact Stick to protocol and hear all voices Start and end on time Be here now Expect non-closure Expect discomfort in the service of learning 	Norms Tracker		
3:37	0	Topic: PD Approval NOTES: <ul style="list-style-type: none"> none 	Katie		
3:39	2	Topic: Events Committees NOTES: <ul style="list-style-type: none"> Events: 	All		

		<ul style="list-style-type: none"> ○ Piece of Africa- this was an incredible event and the event committee really stepped up. The event was a huge success, thank you to everyone involved! ○ PTA meeting - very successful meeting, discussed SIP, areas of success and areas where we are focusing on 				
3:41	15	<p>Topic: Winter Benchmark Assessments</p> <ul style="list-style-type: none"> ● iReady: We are seeing incredible growth in all grade levels. No grade levels are in “low performance, low growth”, which is amazing! ● We are closing gaps; our students are growing a year and a half plus, between the beginning of the year and winter (mid year). We have never had this data before, it is incredible! ● ELA: Huge shoutout to 2nd 6th, and K for achieving high performance, high growth! ● Math: We also saw incredible growth, especially compared to last year. ● We are attributing this great success to our SIP (writing focus), iMake it Math trainings and intervention times. 	All			
4:06	14	<p>Topic: School Improvement Plan</p> <p>NOTES:</p> <ul style="list-style-type: none"> ● Academic Culture: ● Perfect Attendance: 31 Students (-5) ● Excellent Attendance: 49 Students (-3) ● Satisfactory Attendance: 127 Students (-7) ● At Risk Attendance: 77 Students (+3) ● Chronic Absenteeism: 75 Students (+4) ● Severe Chronic Absenteeism: 43 Students <p>Grade Level ADA: 90.00%</p> <ul style="list-style-type: none"> ● Preschool: 82.24% ● Kindergarten: 81.18% ● 1st Grade: 84.28% ● 2nd Grade: 95.02% ● 3rd Grade: 90.00% ● 4th Grade: 93.10% ● 5th Grade: 90.00% ● 6th Grade: 86.20% ● SEL Team: will be pushing into lunch periods to focus on strategies that will help them deal with difficult situations and 	All			

		being safe. Also trying to work with students and families on the impact social media and student activity on electronic devices at home is having on disciplinary issues.								
4:20	8	SIP Tracker and Process <ul style="list-style-type: none"> • Students love being a writer, they are really enjoying the conferencing with peers and the mentor texts • In ELA we are focusing on conferencing and sharing writing in the upper grades, and fluency in the primary grades, which all teachers are implementing • In Math we are focusing on student ownership of their learning, which all teachers are implementing • As for academic culture we are working on building relationships through morning meetings & check ins, circle practices, and our center for youth point person. 								
4:27	1	Topic: New Business NOTES: <ul style="list-style-type: none"> • Reviewed Mid-Year iReady Data 	All							
4:28	1	Topic: Agenda for Next Meeting Dec 18th @ 3:30 NOTES: Next meeting <ul style="list-style-type: none"> • Assign Times & Roles (Standing) • Review Norms (Standing) • Approval of Minutes (Standing) • PD Approval (Standing) • Committee Meeting Updates (Standing) • SIP Updates • New Business (Standing): 	All							
4:29	1	Discuss what worked well about this meeting and what we would like to change next time <table border="1" data-bbox="321 1423 1510 1795"> <thead> <tr> <th data-bbox="321 1423 868 1495">Plus +</th> <th data-bbox="868 1423 1510 1495">Delta Δ</th> </tr> </thead> <tbody> <tr> <td data-bbox="321 1495 868 1795"> <ul style="list-style-type: none"> • Very focused • Solution-Oriented • Flexible • All voices were heard • Collegial • Insightful questions • Ending on time </td> <td data-bbox="868 1495 1510 1795"> <ul style="list-style-type: none"> • Didn't start on time (Katie) • </td> </tr> </tbody> </table>		Plus +	Delta Δ	<ul style="list-style-type: none"> • Very focused • Solution-Oriented • Flexible • All voices were heard • Collegial • Insightful questions • Ending on time 	<ul style="list-style-type: none"> • Didn't start on time (Katie) • 			
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4:30	-	Meeting Adjourned								